An all-campus handbook for the Students, Administration, Faculty, and Staff of Denison University, Granville, Ohio, 43023.
FOREWORD

The D Book serves as the handbook for all Denisonians. It contains the rules governing personnel at Denison; here all Denison organizations with their principal officers for the current academic year are listed.

The book, which contains the college policies and traditions by which students, faculty, and administrative staff should be guided, is designed to be functional. It attempts to answer most of the questions which may be raised by students and faculty in the day-to-day operation of this College of Liberal Arts and Sciences.

Incorporated in the D Book are the Constitution and the Bylaws of the Denison Campus Government Association.

Compilation of the D Book with the assistance of the Dean of the College, the Deans of Students, and the Co-Presidents of DCGA, coupled with the cooperation of presidents of the many campus organizations, is the responsibility of the Office of Public Information. This edition is being distributed to the entire personnel at the opening of Denison’s 134th academic year.

July, 1964
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Dr. A. Blair Knapp

President
Denison University
ADMINISTRATION

Denison, an independently administered college of liberal arts and sciences, is governed by a Board of Trustees of 36 members. The board meets regularly in October, April, and June. Mr. Charles W. Deeds is chairman.

President A. Blair Knapp is the 14th to carry that title since Denison was founded in 1831. He is responsible to the Trustees for the administration of the college.

Offices in Doane Administration Bldg. unless indicated:
Dr. A. Blair Knapp, President
Mr. Parker E. Lichtenstein, Dean of the College.

Student Personnel Services

Miss Elizabeth Hartshorn, Dean of Women
Miss Mary Ellen Craig, Assistant Dean, Huffman Hall
Miss Sally A. Lied, Assistant Dean, Crawford Hall
Mr. Mark W. Smith, Dean of Men
Dr. I. A. Nickerson, Dr. Frederick N. Karaffa, Dr. Robert P. Raker, College Physicians, Whisler Hospital
Mr. Donald G. Tritt, Director of the Psychological Clinic
Mr. Francis C. Bayley, Counselor for Selective Service
Mr. Samuel D. Schaff, Director of Institutional Research and Graduate School Counseling
Mr. William Jaquith, Director of Student Employment and Placement

Business and Financial Officers

Mr. Burt T. Hodges, Treasurer
Mr. Carl R. Adams, Assistant Treasurer
Mr. Louis Petito, Controller
Miss Eurie M. Loughridge, Assistant to the Controller
Mrs. Doris Kuhn, Cashier
Mrs. Helen Morris, Assistant to the Controller
Mr. Alfred J. Johnson, Business Manager
Mr. Allan M. Dewey, Purchasing Agent
Mrs. Ruth Rolt-Wheeler, Director of Residence Hall Services
Mr. Stanley J. Cox, Food Service Director
Mr. LeRoss Morris, Dir., Physical Plant, Cleveland Hall

Other Administrative Officers

Mr. Donald R. Fitch, Registrar
  Mrs. Josephine D. Krause, Assistant Registrar
Mr. Charles K. Henderson, Director of Public Information
  Mr. William B. Curl, Assistant Director
Mr. Burton W. Dunfield, Director of Admissions
  Miss Charlotte F. Weeks, Assistant Director
Mr. Gordon Condit, Counselor
Mr. Benjamin M. Lewis, Librarian, W. H. Doane Library

Slayter Hall

The Rev. David O. Wooyard, Dean of Chapel
The Rev. David A. Gibbons, Executive Secretary, Denison Christian Association
Mr. Raymond A. McKenna, Manager of the Bookstore
Mrs. Mollie B. Aber, Hostess
Mrs. Julia Van Oss, Manager of Snack Bar
Mr. Warren J. Copenhefer, Manager, Recreation Center

Broadway Office Building

Mr. Calvin K. Prine, Director of Development
  Mr. William Goodwin, Assistant Director
Mrs. Beatrice P. Stephens, Executive Secretary, Denison Society of the Alumni

[ 6 ]
Student Head Residents

Curtis West: Frank R. Krohn-Jonathan D. Seem, Ext. 362
Curtis East: Peter R. Johnson-David B. Merwin, Ext. 353

Student Advisers-Men

Curtis West: James Moats, Ground Floor; Hayne Ellis-Robert Huestis, and Anthony Canning, 2nd floor; David Matheny-William K. Stephens, 3rd floor; Daniel Kipp, 4th floor.

Curtis East: Arthur Morrow, Ground floor; Robert Howarth-Thomas Stege, 1st floor; George F. Booth-Parker Waite, and Evan Patterson, 2nd floor; Gordon Campbell and Peter Gustavson, 3rd floor.

Smith Hall: Robert Chisholm-Paul Hylbert, Leland Bulger-Robert Roggow, 1st floor; David Charland-William Gosline, John Tapp-Perry White, 2nd floor; Thomas Cooper-William Heywood, 3rd floor.

Junior Advisers-Women (program started in 1945)

Crawford Hall: Rebecca Harman-Kathryn Headley, 1st floor and lower level east; Jean Seibert-Donna Salay, 1st floor and lower level west; Beverly Burton-Marilynn Naish, 2nd floor east; Kathryn Knapp-Barbara Scholl, 2nd floor west; Katherine Mills-Patricia Stevens, 3rd floor east; Judith Gregg-Mary Ingersoll, 3rd floor west.

Women’s Residence Hall Officers

Beaver (Ext. 388): Lillian Fassett-Adrienne Doering;
Deeds (Ext. 383): Martha Case-Jacqueline High;
Gilpatrick (Ext. 380): Ann McBride-Virginia Geneser;
Huffman (Ext. 385): Jane French-Ruth McGregor;
Sawyer (Ext. 381): Carol Westerman-Bonnie Browne;
Shaw (Ext. 389): Sally Deibel-Meredith Masquelier.
DENISON CAMPUS GOVERNMENT ASSOCIATION

Rune Carlson  
Co-Presidents  
Nancy Acra

Sherman Hinson  
Co-Vice Presidents  
Margaret Hughes

William Roberts  
Judicial Chairmen  
Lorna Leekley
STUDENT OFFICERS

DCGA Co-Presidents—Nancy Acra and Rune Carlson

DCGA Co-Vice Presidents—Margaret Hughes and Sherman Hinson

President, Women’s Council—Joan Hanson

Chairman, Men’s Judicial Council—William Roberts

Chairman, Women’s Judicial Council—Lorna Leekley

All-College Social Co-Chairmen—Valerie Tunstall, Thomas Schneider

Booster Committee Co-Chairmen—Carol Crabill, Robert Huestis

DCGA Activities’ Coordinator—Susan Henckel

DCGA Secretary—Marilynn Naish

DCGA Treasurer—Katherine Reed

DCGA Movies’ Coordinator—Douglas Wright

Senior Class Officers—President, Peter Johnson; Vice President, Gordon Campbell; Secretary, Katharine Treat; Treasurer, John Fitzpatrick, Jr.; Social Co-Chairmen, Richard Buckley and Mary Lewis Wood.

Junior Class Council—Richard Tontz, Parker Waite, Susan Kesselring, and Fredlyn Zimmer

Sophomore Class Council—John Cooley, Ralph Penny, Barbara Manbeck, and Robin Schmidt

Inter-Fraternity Council President—John Corcoran, Jr.

Panhellenic Council President—Ellen Heath

Denisonian Editor—Bradford Tillson

Adytum Editor—Henrietta Cherrington

DCA Co-Presidents—Ellen Shuford and Richard Carson

WDUB—Station Manager, Sherman Hinson; Business Manager, John Laycock; Program Director, Thomas Warnock
DENISON CHRISTIAN ASSOCIATION

Thomas Stege
YM-YW Representatives
Nancy Runkle

Richard Carson
Co-Presidents
Ellen Shuford

Robert Johnstone
Co-Vice Presidents
Susan Vodrey

Brian Allen
Treas.-Sec’y
Nancy Claycombe
CAMPUS AND BUILDINGS

Denison University's campus covers 650 acres. The principal buildings are on a horseshoe-shaped ridge overlooking the village of Granville, Ohio.

The residence halls for women (Shaw, Beaver, Sawyer, Crawford, Deeds, and two upper floors of Huffman Hall) are at the east on the Women's Quadrangle. Gilpatrick House is a block to the west. Huffman Hall at the south end of the Women's Quadrangle is the dining hall for all women. Colwell House, directly west of Huffman Hall, contains the office of the Food Service Director, central food stores, bake shop, and the butcher shop.

The men live in nine chapter houses on Fraternity Row, and in two college-operated residence halls, Curtis Hall (West and East wings), and Smith Hall, all at the west end of the ridge. On the Lower Campus men are in chapter houses at Broadway and Mulberry streets and in one college-operated residence, King Hall. Curtis Hall contains the men's dining facilities. Each fraternity maintains its own dining room. Stone Hall contains apartments for faculty and married students.

On the crest of the hill between these residential areas are the academic buildings, the William Howard Doane Library, and Slayter Hall, all on the academic Quadrangle; and Swasey Chapel, Swasey Observatory, and Whisler Memorial Hospital at the east end.

Slayter Hall is the College Union. It contains the Bookstore, mail room, lounges, bowling and other game facilities, a 300-seat auditorium for large classes, campus movies, and other uses. Offices for various student groups are in the building. On the ground floor is the snack bar.

The Classroom Building is used by the departments of English, History, and Modern Languages.

Other academic halls include Tablot Hall, economics, government, philosophy, religion, and sociology; Life Science Building, biology, and psychology; Chemistry Cottage and Annex, chemistry; Barney Science Hall, geology, mathematics, and physics; Shepardson Hall, headquarters for AFROTC and large classroom for general use; Cleveland
Hall, physical education for women, seminar rooms, choir rehearsal room, and large classroom.

Doane Administration Building houses the college administrative offices.

Currently under construction are the Chemistry Laboratories, west of Doane Library.

On College Street are the Theatre Arts Building, first unit of the proposed Fine Arts Center; Doane Art Building, and the Department of Music (temporarily in Burton Hall). In the area and near the intersection of Broadway and Cherry streets is Recital Hall, used by music organizations.

Adjacent to Deeds Field on the north campus is the Physical Education Center. The building contains Livingston Gymnasium, that portion used as the basketball playing court, apparatus and equipment rooms, classrooms, offices, and lounges; the Alumni Memorial Field House, the west section for indoor track and indoor practice areas; and the Gregory Swimming Pool, locker facilities, additional classrooms, and an office for the Women's Physical Educational department. Nearby is the women's recreation house, Lamson Lodge.

Maintenance offices are in Cleveland Hall.

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**CALENDAR for 1964-65**

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<th>1964</th>
<th>First Semester</th>
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<tr>
<td>Sept. 12-17</td>
<td>New Student Orientation</td>
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<tr>
<td>Sept. 17</td>
<td>Registration</td>
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<tr>
<td>Sept. 21</td>
<td>Classes begin at 8 a.m.</td>
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<tr>
<td>Oct. 17</td>
<td>Homecoming (Mount Union)</td>
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<td>Oct. 30-Nov. 6</td>
<td>Dead Week 6 p.m. to 6 p.m.</td>
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<td>Nov. 7</td>
<td>Dad's Day (Muskingum)</td>
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<td>Nov. 9</td>
<td>Midsemester Grade Reports due</td>
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<tr>
<td>Nov. 25</td>
<td>Thanksgiving Vacation begins at noon</td>
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<tr>
<td>Nov. 30</td>
<td>Thanksgiving Vacation ends at 8 a.m.</td>
</tr>
<tr>
<td>Dec. 5</td>
<td>Early Registration for Second Semester ends</td>
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<td>Dec. 18</td>
<td>Christmas Vacation begins at noon</td>
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<tr>
<th>1965</th>
<th>Second Semester</th>
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<tr>
<td>Jan. 4</td>
<td>Christmas Vacation ends at 8 a.m.</td>
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<tr>
<td>Jan. 8-9</td>
<td>Graduate Record Examinations for seniors</td>
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<tr>
<td>Jan. 15-22</td>
<td>Dead Week 6 p.m. to 6 p.m.</td>
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<td>Jan. 22</td>
<td>Classes for First Semester end at 5 p.m.</td>
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<td>Jan. 23-24</td>
<td>Reading Period</td>
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<td>Jan. 25-30</td>
<td>Final Examinations</td>
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<td>Jan. 31</td>
<td>Comprehensive Examination Reading Period begins</td>
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<tr>
<td>Feb. 4-6</td>
<td>Comprehensive Examinations for all seniors</td>
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The Denison Tradition actually cannot be specifically defined, for it consists of a certain spirit or mental attitude held by Denisonians. This spirit is found in the friendliness of Denison, exemplified by the sincere “Hello” with which Denisonians invariably greet each other, the townspeople, and campus visitors.

The Denison Spirit is also one of respect, for all Denisonians stand with heads uncovered whenever “To Denison” is played or sung.

Denison students refrain from smoking on the Chapel Walk.

Some of the more tangible traditions concern:

The Senior Bench near Talbot Hall. Underclassmen are expected to sit there only on the invitation of a senior.

Members of Mortar Board and ODK sit in the first pews in Swasey Chapel for convocations.

The serenades are the best known and most delightful of all traditions. During the usual serenade all residence hall lights are dimmed and complete silence is maintained by the residents.

Homecoming is held on a week end set aside in autumn, during which alumni revisit the campus and renew old memories. It was first observed in 1915.

Dads are honored on a special week end during the football season. Mothers are honored with planned events on the joint celebration of May Day (since 1929) and Mother’s Day.

In the event that an instructor fails to arrive within five minutes of the time for a scheduled class to begin, students may leave. For department heads, a ten-minute wait is customary.

‘D’ Day and Senior Day

From time to time the whole student body or a class may take, as a break in the daily routine, a day of absence from classes authorized in advance. The Executive Committee of DCGA and the three Deans will authorize ‘D’ Day and the Executive Committee of the Faculty will set Senior Day. (Any absence from classes by a concerted action of students detrimental to academic procedure shall be deemed unauthorized except as provided above.)

Freshmen are expected to attend all pep rallies and to sit together at football games. Both men and women wear Denison freshman caps for a specified length of time. These arrangements are approved by the Senate and supervised by the “D” Association and WRA. Freshmen are also drafted to collect wood and build the bonfire for the pep rally held on the back campus before the Homecoming game.

Denison traditions and the Denison Spirit are what undergraduates through the years have made them. They constitute an essential part of Denison life.

DENISON YELLS

1. Denison Locomotive
   D-E-N-I-S-O-N
   D-E-N-I-S-O-N (faster each time)
   D-E-N-I-S-O-N
   Yea DENISON!

2. Fight Team
   Fight, team, fight
   Fight, team, fight
   Fight, team
   Fight, Fight, Fight!

3. Big Red Cheer
   (audience starts cheer at beginning of game)
   Bi - - g (draw out) Red!
   Fight - Fight - Fight

4. Short, Short Cheer
   Fight!
"TO DENISON"

To Denison, we raise our song,
   Fair college on the hill,
The name that sets our souls on fire
   And makes our senses thrill;
To Denison, my Denison,
   In praise our voices swell,
The scene of happy college days,
   The home we love so well.

O morning glow which gilds the east,
   O sun which shines at noon,
O stars which bloom at eventide,
   O radiant, glowing moon,
Look from thy pathless azure dome,
   Shed blessings from above,
On college halls and college walls,
   The Denison we love.

When from the fold we far shall stray,
   With souls forever young,
We'll ne'er forget our college days,
   These happy scenes among;
And when our steps have feeble grown,
   Our journey almost done,
E'en then with fleeting breath we'll praise
   Our dear old Denison.

—V. E. Field, '03.
ACADEMIC REGULATIONS, POLICIES

Standards

Students may expect to spend an average of two hours in preparation for each class hour. This is generally regarded as normal among American colleges. Academic competition at Denison is such that students who do not plan their schedules to allow this amount of preparation should not be surprised if their results are unsatisfactory. Students whose work is unsatisfactory may be reported by their teachers at any time that their grade falls below “C.” Mid-semester grades are reported to all students approximately nine weeks after the beginning of each semester. Freshmen receive reports of progress at the end of four weeks in the first semester. It is expected that parents will receive such information from the student himself.

Any student who is concerned about his progress in any course should consult his instructor as soon as possible. "Then the student is invited to consult with a teacher, a counselor, or an administrative official, he should report within 24 hours after receiving the invitation.

Registration

A student must consult his academic counselor when making out class schedules. Each registration card must bear the counselor's name. Registration for 16 academic credits is normal. A student who by reason of employment, health or deficient background in certain subjects cannot carry a normal schedule satisfactorily may register for a reduced schedule. Twelve hours is the minimum registration allowed for any regular student except by special permission of the appropriate Dean of Students. Upon petition to — and approval by — the Committee on Academic Status a student may take in excess of 17 credit-hours a semester.

A student may change his class registration only with the consent of his academic counselor. Work for which the student is registered cannot be dropped except with the approval of his academic counselor and permission of the Registrar. A course dropped without permission will be recorded as a failure.

Early Registration

All students must complete early registration for the following semester by the date indicated in the Catalog. (See page 13.)

Withdrawal from Courses

If a student receives permission to withdraw from a course before the end of the second week of classes, no grade will be entered; thereafter, the grade will be "WP" (withdrawn passing) if the student is doing passing work, or "WF" (withdrawn failing) if he is not doing passing work at the time of withdrawal. The letters "WP" and/or "WF" placed on a student's permanent record shall not count in determining the student's grade-point average except that a grade of "WP" and/or "WF" shall count as "F" (failure) in computing the grade-point average if entered after the end of the fifth week of the semester.

Completion of Work

No major class assignment shall be accepted later than a week prior to the last class period of the semester involved, and no laboratory reports or exercises of any kind shall be accepted later than 24 hours after the last laboratory session of the semester. Students who fail to complete their course work on time shall be graded "F" (failure) for such work except in cases where the student is entitled, because of illness or other emergency, to an extension of time as determined by the instructor and the appropriate Dean of Students.

Incomplete Grades

An incomplete grade is recorded only upon recommendation by the instructor and approval by the appropriate Dean of Students in cases of illness or other emergency. The student is granted an extension of time to complete the course but normally no later than the middle of the next semester in residence. Exceptions to the latter may be made only by the Committee on Academic Status.

Class Attendance

1. Students are expected to attend classes regularly and are responsible for class assignments whether present or not.
2. Class attendance shall be a matter of record in every class.

3. Each department or General Education staff shall have a clear policy with regard to the treatment of absences and the making up of work missed, which shall be made clear at the beginning of each course and shall be on file with the Dean of the College.

4. Within the framework of departmental policy, absence, the reason therefor, and the making up of work missed, including missed announced or unannounced examinations (except as stated in the paragraphs 7 and 8 below) shall be a matter between the student and the instructor.

5. In case of absence from class on the day of an examination or other absence which may jeopardize the student's standing in class, if this absence has been engendered by illness, emergency, field trip, or athletic trip, a student may obtain from the Office of Student Personnel an official statement of reason. Since such statements are to be obtained only if the instructor demands them, the instructor will initial a suitable form which the student will take to the Office of Student Personnel for validation not later than one week after the absence. In case of illness, the instructor's form can be validated only on the basis of a report (1) from Whisler Hospital, or (2) from the home physician.

When a student presents an official statement of reason for absence from an examination, two courses are open to the instructor: (a) If he does not choose to give a make-up test, he shall not penalize the student for the excused absence, but may ignore that day's work in averaging grades; (b) If he chooses to give a make-up test, it shall be averaged into the final grade at the same value as the missed day's work. If the instructor does not require a statement of reason for absence, he shall not arbitrarily penalize the student for that absence.

6. When a student's absences amount to twice the number of sessions that any course meets in a normal week, the instructor shall notify the Office of the appropriate Dean of Students. The instructor will receive from the Office of the Dean of Students a report on the reason for absence, problems and issues involved, etc.

7. If a student fails to attend any regularly scheduled class or laboratory session in the 24-hour period before—or the 24-hour period after—a college vacation, whether or not he is on the campus, one additional hour shall be added to his graduation requirement for one or more absences during each such 24-hour period. The appropriate Dean of Students will waive this additional hour only in case of recorded illness or other emergency, or when the student has been delayed more than three hours by reason of accident or late arrival of a train, bus, or plane.

8. A class—or the whole student body—may on occasion celebrate a significant event by class absence which has been authorized in advance by DCGA officers and the Executive Committee of the Faculty.

Convocation and Chapel

Students are expected to attend the weekly Convocations and the weekly Chapels. Academic credit for graduation will be granted at the rate of one-half hour a semester for Convocations and one-half hour a semester for Chapels provided a student misses no more than three meetings.

Attendance is based on a ticket given to the student as he enters Swasey Chapel, providing it is signed and returned to a monitor as the student leaves the building.

No printed or mimeographed material except the program may be distributed before or during the Convocations. However, such material may be distributed at the close of the Convocations.

No printed or mimeographed material except the program may be distributed before, during, or at the close of the Chapels.

Eligibility

A regularly enrolled student, registered on a full-time basis (normally 12 semester-hours or more), shall be eligible to participate in college and intercollegiate activities. The student whose scholastic record falls below a 2.0 average, however, shall participate only after consultation with his counselor, the director of the activity, and the appropriate Dean of Students, regarding the extent of his participation in extracurricular activities.
Graduate Record Examinations
A series of nationally used achievement tests in General Education is required of all students in the senior year. The test scores, which are interpreted to the student, give valuable information as to his standing with reference to students in several hundred colleges and universities throughout the country, and in comparison with his Denison classmates. They indicate relative strength of his preparation, interests, and ability in the several areas of the curriculum. The scores are frequently required as a basis for admission to graduate and professional schools and are increasingly used in making recommendations regarding students who apply for employment.

Any senior who does not take the Graduate Record Examination at the required time at Denison will, unless excused by reason of illness or other emergency, forfeit all credit for that semester.

Commencement Attendance
Graduating seniors are required to be present at the annual Commencement Convocation to receive degrees in person. Under exceptional circumstances, exemptions may be granted by vote of the Executive Committee of the Faculty. In such approved cases, the degree will be granted in absentia.

Departure from Residence Halls
Because facilities in the village are crowded at Commencement, underclass men and women living in residence halls are requested to leave within 24 hours after their last examination. For those having examinations on the last scheduled day the time of departure is no later than 7 p.m. This departure of underclass students is requested to enable the University to provide sleeping accommodations for parents of seniors and for returning alumni.

Academic Probation
If a student's cumulative grade-point average is less than 2.0 at the end of any semester, he will be on academic probation. He will be continued on academic probation until his cumulative grade-point average is 2.0 or above.

Sophomore and junior students on academic probation at the end of the academic year shall be readmitted for the fall semester only through petition to—and favorable action by—the Committee on Academic Status. (This includes the student who is on probation at the end of his fourth semester of college but does not qualify for junior standing on the basis of credit-hours earned, but does not include the student who completes his third semester of college at the end of the academic year).

It is the usual policy of the Committee to demand evidence of acceptance of the student by a major department before taking favorable action. These policies apply also to the student of the same classification who wishes to return to Denison after having withdrawn while on probation.

Academic Suspension
A student failing to make a C average while on academic probation will be suspended. The student suspended at the end of the first semester may petition the Committee on Academic Status for deferment of his suspension until June and permission to enroll for the second semester. This deferment shall not be automatic. If his suspension is deferred by the Committee, the student must, during the second semester, reduce his point deficiency by one-half to be eligible for return in the fall.

Any student who falls below a 1.0 grade-point average in any semester will be suspended.

Eligibility for Re-enrollment after Suspension
A student on academic suspension who has shown marked improvement over his Denison record in work taken at some other accredited college or university or can present evidence of a maturing non-academic experience may petition the Committee on Academic Status for reinstatement, this petition to be submitted through the Office of the appropriate Dean of Students.

Credit Earned Elsewhere
Grades received for credit earned at another institution shall not be computed into the Denison quality-point average, or be used to remove Denison point-deficiencies, except by petition to and favorable action by the Committee on Academic Status. Credit-hours earned, however, and requirements satisfied by such work taken at an accredited institution may be credited to graduation as evaluated by the Registrar. Such credit must be of at least C grade quality. Correspondence courses, with the exception of certain
USAFI offerings, are unacceptable for credit at Denison except by special action of the Committee on Academic Status.

Withdrawal from the University

Students who find it necessary to leave the University at any time must, in order to receive an honorable dismissal, give written notice to the appropriate Dean of Students and arrange for official withdrawal.

Except in case of illness and/or by permission of the Committee on Academic Status, grades of WP with Fail penalty or WF with Fail penalty will be entered on the permanent record of the student who withdraws from the University after the date when midsemester grades are due.

Violation of Academic Standards

Both faculty members and students are responsible for upholding standards of academic honesty. Both are responsible for reporting, in writing, cases of dishonesty to the appropriate Dean of Students. The Dean of Students shall meet with all persons concerned and shall report his findings to the appropriate Student Judicial Council.

The Judicial Council shall consider the case and shall recommend action to the Executive Committee of the Faculty. The latter body shall consider the recommendation and shall determine final action.

The Chairman of the Student Judicial Council shall sit with the Executive Committee when it considers the Council's recommendation. The student concerned may appear before the Executive Committee if he so desires. He shall appear before the Judicial Council.

If a student admits his guilt, the first offense shall result in a zero on the assignment involved and may result in an F in the course; the usual result of a second violation shall be suspension from the University. If the student declares his innocence but is found guilty by both the Judicial Council and the Executive Committee, his failure to admit guilt shall be considered in the final decision.

Academic dishonesty refers not simply to dishonesty in examinations but to any behavior (e.g., plagiarism) which violates academic standards. Deceit in connection with Chapel or Convocation credit and malicious or inconsiderate behavior in the use of library facilities (e.g., unauthorized removal or mutilation of books) shall be considered academic dishonesty.

University Action

The University may, whenever such action is deemed to be in the best interest of the student or of the University, dismiss or refuse to re-register any student.

FINANCIAL REGULATIONS

PAYMENT OF BILLS

All bills are payable to Denison University in the Cashier's Office. To help develop in the student a sense of responsibility and a greater appreciation of his educational opportunity, the University has adopted the policy of collecting the semester bill from the student. Semester bills are due August 20 for the first semester and January 10 for the second semester but may be paid in advance. All other bills are due within 10 days from the date presented. Bills past due are subject to a service charge of $2. On request, a receipted bill is issued when the statement is returned.

Students will not be eligible to attend classes if these payments are overdue. They will not be admitted to final examinations until all college obligations are met. Students will be denied honorable dismissal or a transcript of credits or graduation until all college bills are paid in full.

Deferment

Deferment of one-half of the net bill for the first semester is allowed until November 1, and for the second semester until April 1, provided a written request is made to the Cashier on or before the due date.

Insured Tuition Payment Plan

As a convenience to some parents of students a monthly payment plan is available through the Insured Tuition Payment Plan. Details may be obtained from the Admissions Office.

REFUNDS

Withdrawal from the University at any time is official only upon written notice to the appropriate Dean of Students. A request to the Registrar for a transcript of credits or—in the case of women—failure to participate in room drawing shall not be considered a notice of withdrawal from the college or a cancellation of a Room and/or Board reservation.
Deposits

Cancellation of reservations or registration for the fall semester by a student enrolled in the college during the previous spring semester must be made in writing by women prior to May 1 and by men prior to May 15, in order to release residence hall space and to permit others to be admitted for registration. Both the Registration Deposit of $25 and the Room Deposit of $25 are forfeited if the time limit is not observed.

In case of a student who by the deposit refund deadline in the second semester or by January 10 in the first semester has not completed his pre-registration (including the Dean of Men's housing form) or has failed to give written notice to the appropriate Dean of Students of his intention to withdraw from the University or the residence halls for the next semester, the Registration and/or Room Deposits shall be forfeited.

Except in the case of a withdrawal during the second semester which results in no refund of semester charges, a student withdrawing for any reason or dismissed from the University during the academic year shall forfeit his Registration Deposit, and a student moving out of a college residence hall during the academic year for any reason shall forfeit his Room Deposit.

The Room Deposit of a student who cancels his room reservation within the time limit indicated above will be credited to his bill for the fall semester. In the case of a senior, or a withdrawing student entitled to a refund, Room and/or Registration Deposits will normally be refunded in June.

Tuition, Activity Fee, Room, and Board:

1. Withdrawal after the due date of Semester bills but before Registration (or before the first day of Orientation Week for entering students):

   Except in cases of illness confirmed by a physician, the charges for withdrawal from the University or cancellation of a dining hall or residence hall reservation after August 20 for the fall semester or January 10 for the spring semester shall be 25 per cent of the semester tuition, 25 per cent of the semester board, and full residence hall semester rent. (In cases of illness there shall be no refund of deposits.)

2. Withdrawal during a Semester:

   After Registration (or after the first day of Orientation Week for an entering student), there shall be no refund of room rent or board charge, except in the case of a student withdrawing from the University because of illness. Such a student shall be charged 10 per cent of the semester room rent and board (not to exceed the semester charges) for each week or part thereof enrolled.

   A student voluntarily withdrawing or dismissed for disciplinary reasons from the University during a semester will be charged 25 per cent of tuition (not to exceed the semester charge) for each week or part thereof enrolled. There shall be no refund of the activity fee in any case.

   The excess hours fees, fees for applied music lessons or other course fees shall not be refunded in the case of a student withdrawing from the University or from a course for any reason.

SPECIAL FEES AND DEPOSITS

Registrar's Office

The fee, payable to the Cashier, for a change in schedule after Registration shall be $5 unless waived by the Registrar for sufficient cause.

Students who fail to settle their account with the Cashier and/or complete their registration on the day set apart for that purpose shall be charged a fee of $10. In the event of an emergency this fee may be waived by the appropriate Dean of Students.

Students who fail to complete their early registration (including the Dean of Men's housing form) by the day scheduled for that purpose shall be charged a fee of $10. In the event of an emergency this fee may be waived by the appropriate Dean of Students. The student who has not completed his early registration by January 10 in the first semester or by the deposit refund deadline in the second semester shall forfeit his deposit(s).
The first transcript of a student's record shall be issued without charge. The fee for each additional copy shall be $2.

**Residence Halls**

Any student found in possession of equipment prohibited in a residence hall will be charged $10 and the equipment will be removed. (See Electrical Equipment under Residence Halls.)

Students using electrical blankets must so notify the Cashier and pay a fee of $10 to cover extra electrical expense. The same fee will be charged for television sets, which may be used only with the permission of the appropriate Dean of Students.

A deposit of $2 will be required for each key issued to a student. Upon return of the key, the deposit will be refunded.

The cost of any damage to the furniture or the room beyond ordinary wear will be assessed to the occupant.

**Whisler Hospital**

The activity fee entitles the student to three days each semester in the hospital. Time in excess of three days a semester is charged at the rate of $10 a day.

A group accident and sickness plan is also available to students. Details may be obtained from the Cashier.

**Controller's Office**

A late payment fee of $2 will be charged if bills are not paid when due.

The charge for replacing an Activity Card shall be $2.

The fee for preparing a bill for charges, such as phone calls, special course assessments, library fines, etc., payable in cash at the time incurred, shall be $2.

Students having checks returned by the bank for insufficient funds or other reasons shall be required to pay $2 for the disposition of the first check and two times the fee last incurred for subsequent checks returned to the Cashier during an academic year.

**Residence Halls**

**Assignments**

The right to occupy a college room is given only to the students to whom the room is assigned. There shall be no exchange of rooms or substitutions of one occupant for another without permission of the appropriate Dean of Students.

**Decorations**

Pictures and pin-up boards are to be hung from the molding. Tacks, gummed tape, glue, paste, Plasti-tak, etc., mar the walls and woodwork and, therefore, may not be used on walls, woodwork, or doors. Room inspections are made periodically to check the condition of college property. Any decorations found put up in violation will be removed, and if, in the judgment of the inspector, the plaster, paint, or other finish has been spotted or damaged, a charge will be made, roughly proportionate to the cost of removal, repair, and/or refinishing required.

No dormitory room or furniture belonging to the University may be painted or otherwise redecorated by students or others except as scheduled by the Maintenance Department. For purposes of accurate inventory, no dormitory furniture may be moved from the room or suite to which it is assigned unless permission is obtained from the Director of Residence Hall Services.

**Electrical Equipment**

Study lamps, radios, hair dryers, and record players are permitted. Television sets are allowed only with the specific permission of the appropriate Dean of Students and payment of the special fee. Hot plates, grills, percolators, sun lamps, and other appliances with heating elements are prohibited unless specifically approved in writing by the college. Electric irons are permitted for use only in the designated areas where special circuits are provided; therefore, no ironing boards are permitted in student rooms. (See Residence Halls under Special Fees.)

**Selling or Soliciting on Campus**

No student or other person may engage in selling or soliciting of any kind in University residence halls, sorority
houses, or fraternity houses without clearance by the Deans of Students and the Business Manager of the University. Persons engaging in sales should be asked to produce official clearance slips. The same regulation applies to providing pickup and delivery of laundry or dry cleaning in residence halls.

GUESTS IN MEN'S RESIDENCE HALLS

No guest or visitor may stay overnight in one of the men's residence halls without the express consent of the Head Resident or of the Dean of Men.

OFF-CAMPUS HOUSING

No woman may stay overnight and no man may live permanently in any residence or apartment off-campus which is not on the approved housing list issued by the Deans of Students. Furthermore, men wishing to live off-campus must apply for such privilege to the Dean of Men. Finally, no man may change his off-campus residence during the year without special permission from the Dean of Men.

ACTIVITIES

Policies and Regulations

The following policies and regulations govern extraclass activities. Any exceptions must be approved by the Executive Committee of the Faculty.

Extraclass Events

Three kinds of extraclass events shall be defined as major, minor, and other events. Major events are those affecting a majority of students and faculty. Minor events are those affecting a limited number of students or faculty or both. Other events are those affecting members of the sponsoring group only. Major activities shall have priority in scheduling.

1. All social events involving Denison students must be scheduled on the official form in the Office of Student Personnel, Doane 108.
2. No event may be scheduled in conflict with the regular academic program.
3. Only events sponsored by recognized organizations can be considered officially scheduled. However, informal student groups must register a proposed event in the Office of Student Personnel. Failure to register an event may result in disciplinary action.
4. No student event which will involve the raising of funds may be scheduled unless it has the approval of the Senate.
5. Major events for the first semester of the next academic year shall be scheduled at a meeting held in May, and for the second semester at a meeting held in October.
6. Minor events shall be scheduled at least two weeks in advance.
7. Not less than two weeks before a major or minor student social event, the time, the place, sponsoring organization, social chairman and chaperons when required by the regulations, shall be recorded in the Office of Student Personnel.
8. One or more weeks during a semester may be designated by student-faculty action as weeks during which no organized extracurricular events, including departmental club affairs, may be scheduled.
9. Social events shall not be scheduled after Sunday of the week preceding the examination period, except for informal social parties, which may be scheduled on any Saturday evening including any that fall within the examination period.
10. No social event other than the fraternity entertainment of dinner guests at fraternity houses shall be scheduled on an evening preceding a class day. (Exceptions are evening events connected with D Day and evening of registration day each semester.)
11. No events under the jurisdiction of the Activities' Committee shall be scheduled which conflict with Chapel, evening Convocations, or the events of Life-in-Focus Days. Regularly scheduled events which conflict with any of the above must be cancelled or postponed.
12. No event requiring the use of the chapel for non-academic purposes shall be scheduled for two weeks in December preceding the performance of the major music event.
13. Sunday shall be reserved for events of a religious nature with the exception of musical programs, informal activi-
ties, open houses, teas, and other informal social gatherings. No group event will be permitted which conflicts with religious services.

14. All co-educational social functions must terminate no later than the closing hours of women's residence halls, except for Saturday evening functions which shall terminate at midnight.

15. **Evening events** should be scheduled not less than one hour after dinner is served in the college dining halls.

16. Specific events of Homecoming, Dad’s Day, and Mother’s Day weekend shall be scheduled by the respective committees appointed for Homecoming, Dad’s Day, and Mother’s Day.

17. The hours from 8 p.m. to 10 p.m. on the second Monday of every month during both semesters shall be reserved for Faculty meetings. No other events open to faculty members shall be scheduled during this time.

18. In keeping with the spirit and tradition of Denison, students should hold registered social events on campus. Registered social events may be held off campus when they are in compliance with all requirements of the social regulations and the principles of good taste.

**Coordination of Events**

To coordinate the student social events with other activities the Office of Student Personnel calls the Office of Public Information and supplies the carbon copy of the approved student request for inclusion in the Official Calendar.

**OFFICIAL CALENDAR AND RESERVATIONS**

The Official Calendar is kept in the Office of Public Information, Doane 202. Reservations of buildings or rooms for events are obtainable there except in a few instances, as follows:

The **Registrar** handles assignment of all classrooms prior to 4 p.m. (The Office of Public Information clears requests for special meetings in classrooms up to 4 p.m., if event is to be recorded on the Calendar.)

The **Audio-Visual Librarian** (Dial 341) has the next claim to Life Science Auditorium and Slayter Auditorium until 4 p.m., for scheduling motion pictures for class use. She also has an arrangement with the Registrar for use of certain classrooms in Barney Science Hall, Life Science Building, and Talbot Hall equipped to show films.

Slayter Auditorium and Meeting Rooms, except for class use as scheduled by the Registrar, are reserved at the Information Desk on a first-come-first-served basis.

The Snack Bar Manager handles reservations for the Snack Bar and the Faculty Snack Room. The latter is available to student groups for dinner meetings only if Faculty members are not making use of it.

Traditionally, Tuesdays at 7 p.m. have been used by departmental organizations. Certain major events take precedence on the Calendar. These must be scheduled in advance and not shifted because of the hardships to numerous other organizations.

The Physical Education Center, Cleveland Hall, Lamson Lodge, Recital Hall, Theatre Arts Building, and top floor of Doane Administration Building belong to the departments housed there. Any request for use of any of these facilities must be cleared through the Office of Public Information before an event can be scheduled there. Certain blanks must be filled out and circulated to the departmental chairman concerned. (This means that there is a lapsed time between the request and the recording of the reservation.)

As a definite statement of policy, **Livingston Gymnasium** shall not be used for dancing from one week before the first regularly scheduled home basketball game until the day after the final varsity, high school, or tournament game scheduled thereon.

Because **Lamson Lodge** is primarily a classroom facility for use of the department of physical education for women including the Women's Recreation Association, the building will be available to outside groups on the following terms: To be available to college groups Friday and Saturday evenings only and during the day Sunday. No events shall be scheduled on other days.

The **Snack Bar Manager** handles reservations for the Snack Bar and the Faculty Snack Room. The latter is available to student groups by reservation arranged through the Office of Public Information.

All groups using buildings for social activities may be charged a fee to cover expenses involved.
Other Reservations

All non-college events are scheduled through the Business Office. Any special arrangements regarding meals, additional equipment such as amplifier, extra chairs, etc., must also be made there. (The Business Office clears dates of events with the Office of Public Information.)

Departmental-sponsored movies, seminars, evening classes, programs by visiting lecturers, and the like must be registered in the Office of the Dean of the College, Doane 206. There, too, reservations for use of the Conference Room, Doane 207, must be made.

Athletic ticket reservations—Physical Education Center, Dial 357.

Chartered Bus arrangements—Call Information Desk, Slayter Hall, Dial 373.

Theatre ticket reservations—Dial 231 or write P.O. Box 131, Granville.

Travel—For travel information, reservations, and tickets the University has special arrangements with the Wilson Travel Service, 53 South Second St., Newark, O. A direct telephone wire on the west end of the Information Desk in Slayter Hall connects with the office in Newark. The agency may also be reached by dialing 329-8951.

PUBLICATIONS

Publications for information and record of the campus community are issued regularly from the Office of Public Information.

The Denison Daily is an official source of information regarding matters of importance and general interest. Students are responsible for being informed on announcements carried in the Daily.

A Weekly Calendar is also issued each Friday listing events officially registered on the University Calendar.

Persons desiring notices in the Daily should report to or call the Office of Public Information (Dial 266) prior to 3:30 p.m. preceding the day of issue. For the Weekly the request must be filed by 3 p.m. Friday.

The D Book, an informational handbook, is issued annually by the University and the DCGA jointly.

Student news and other publications under student management are Adytum, yearbook; Exile, literary magazine; and Denisonian, weekly newspaper.

Programs

All printed matter including programs for a variety of special events such as Homecoming, May Day, Chapel, Convocations, and Life-in-Focus, must clear through the Office of Public Information. Exceptions are student publications—the weekly newspaper, literary magazine, and yearbook.

Posters

The Student Senate regulation provides that posters in the classroom buildings on the campus must be authorized by the stamp affixed in the Office of Public Information, Room 202, Doane Administration Building. Posters must meet the following regulations—not larger than 14x22 inches (one-half the large sheet customarily used for posters). The standard size—only one acceptable for Slayter Hall Bulletin Board—is 11x14 inches (one-fourth the large sheet). Posters may be placed on regular bulletin boards in the academic buildings—namely, Doane Administration, Barney Science, Library, Life Science, Talbot, Cleveland Hall, Doane Art Building, Theatre Arts Building, and Recital Hall.

Tickets

Tickets for any event on the campus which requires an admission to be charged shall be obtained through the Business Office where the order form, delivery of the tickets, and the accompanying report forms will be handled. This service will protect the organization and individual and is necessary because of the Federal Admissions Tax which may apply if tickets are incorrectly printed.

RADIO STATION WDUB

Student-owned and operated station WDUB broadcasts on an AM frequency of 540 kilocycles and an FM frequency of 91.3 megacycles.

POSTAL REGULATIONS

Every student should notify his correspondents of his correct mail box number and ask them to use that number
and Denison University on all mail, e.g.

John Doe
Box 346, Denison University
Granville, Ohio, 43023

Not later than May 1, each student should give notice of his summer address to publishers of all magazines to which he subscribes.

SLAYTER HALL, the College Union

Slayter Hall, the College Union, was built in 1962. Its first floor contains a Snack Bar seating approximately 275 persons. Its second floor has a spacious Lounge, large Bookstore, Information Desk, and Mail Room. The latter is equipped with lock boxes—one for each student enrolled. The third floor is the Recreation Center with ten lanes for bowling, five tables for pool or billiards, and facilities for other games.

The Auditorium seating 300 persons is available for class lectures, public lectures, and movies. Other fourth floor features are two Meeting Rooms, accommodating 85 and 25, respectively; and offices and workrooms for certain student organizations.

Policies governing the use of Slayter Hall are determined by the College Union Administrative Committee. It, in turn, receives suggestions from committees of faculty and students who have advisory powers.

Food and Beverages

These items must not be taken above the Snack Bar Floor. Soft drinks and candy are also in the Recreation Center but must be consumed there.

Smoking

Smoking is not permitted in the Auditorium at any time or in the Meeting Rooms (405 and 407) when used for classroom purposes. It is permissible in the Meeting Rooms when used for other than classroom purposes.

State Law prohibits smoking in elevators.

Smokers must use receptacles for cigarette butts; stamping out on floor is prohibited.

Dogs

Dogs are not allowed in the building. Faculty and students are requested not to admit dogs.

Lost and Found Articles

The Information Desk has a receptacle for articles found. Calls for lost articles should be made there.

Hours

Building opens Monday through Friday at 7:30 a.m., Saturday at 9 a.m., and Sunday at 10 a.m. Building closes Sunday through Thursday at midnight, and Friday and Saturday at one o'clock. The Snack Bar closes one-half hour before the building closes. Outside stairways close at 6 p.m. daily.

Mail Service

U.S. Mail arrives Monday through Saturday at 8:45 a.m., and is distributed by 11 a.m. U.S. Mail is dispatched at 8:45 a.m., 2 p.m., and 4:30 p.m. Monday through Saturday, and at 2 p.m. Sunday.

Recreation Center

Charges for the Billiards and Pool are $1 a table (limit of two hours a person) and Bowling (40c a line and 10c rental for shoes). Leagues and Open Bowling including groups may make reservations except Friday and Saturday evenings. Bowling lanes open Monday, 11 a.m.; Tuesday and Thursday, noon; Wednesday, Friday, and Saturday, 9 a.m.; and Sunday, 2 p.m. The closing hour is 11:30 p.m., Sunday through Thursday; and 12:30 a.m., Friday and Saturday nights.

Faculty Lounge

This room on the fourth floor is reserved exclusively for Faculty and their wives. (After 6 p.m. Faculty members should ask at the Information Desk for the room to be opened).

Children: (including Faculty and Staff children) are welcome only when accompanied by a parent.

Card Playing

Decks of cards are available at counter on any of the first three floors and may be used on the first three floors and in the Faculty Lounge. Chess and checkers are also available at the Information Desk.

Phone calls

Neither local or long distance calls will be received for students. Students will not be paged in Slayter Hall. Out-
going calls may be made over the pay phone or on campus extensions.

BOOKSTORE
The Denison Bookstore is the official source for textbooks and college supplies. A wide selection of trade books—many of them in paperbound editions—is available for personal reading. Campus postcards, Denison plates, and other special items are also stocked. The Book Store is open from 8:30 a.m. to 4:30 p.m., Monday through Friday.

Books which have been purchased for class use may be returned by any student under the following regulation:
Such books will be accepted for return during the period allowed for course changes provided a drop slip or its equivalent is presented at the time of the return. A price reduction must be made in the case of new books which have been autographed or marked.

REGISTRAR
All questions concerning grades, credits, and academic requirements should be addressed to the Office of the Registrar. The Registrar is responsible also for the scheduling of final examinations, the evaluation of transfer credits, the preparation of transcripts of records, and checking of seniors for graduation. The Registrar's Office maintains a file of current catalogs from other colleges.

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STUDENT PERSONNEL SERVICES
Deans of Students
Deans of Students at Denison are the Dean of Women and the Dean of Men.

The Deans of Students function in two areas, personal counseling and administration. In the area of personal counseling, their interest is in the adjustment and development of the students. One of their primary functions is to help students find and use the resources of the University to the best advantage to themselves as individuals and as members of the campus community. In serving this function, both Deans of Students work in a counseling relationship with individual students on problems that are normal to all college students and in an advisory relationship with student activities. Both Deans of Students work in an advisory relationship to DCGA, the Dean of Women with Women's Council, Panhellenic Council, Junior Advisers, and Women's Judicial Council; the Dean of Men with the House Councils of the men's residence halls, Student Head Residents, Inter-Fraternity Council, Student Advisers, and Men's Judicial Council.

If a student is uncertain concerning where to secure help on a problem or where to make his initial contact, he may be certain that the Deans of Students either will be able to help him or will refer him to the source that can.

In the area of administration, it is the function of the Deans of Students to administer policies which pertain to personnel services.

The administrative areas in which their functions are parallel follow: (1) Admission of previously enrolled students; (2) Assignment to residence hall rooms and dining rooms, and approval of off-campus housing; (3) Convocation and Chapel attendance records; (4) Excuses from classes; (5) Initial assignment of students to members of the Counseling Corps; (6) Initiation and approval of student loans; (7) Notification concerning academic probation or suspension, and disciplinary suspension; (8) Permission to change the time of a final examination, to receive an Incomplete grade in the course, and for a full-time student to take fewer than 12 academic hours a semester; (9) Issuance of official University recommendations for students applying for jobs, entrance to graduate school, etc.; (10) Personnel records; (11) Withdrawal from the University.

In addition, the Deans of Students serve as general advisors to foreign students and the Dean of Men is liaison officer for the Veterans Administration.

Assistant Deans of Women
Two Assistant Deans of Women have as their major functions the duties of counselors for individual students and student government groups of the residence units. One is coordinator for the one freshman women's residence hall; the other serves as coordinator for the upperclass women's residences.

Graduate School Counseling
Since a majority of students seek additional training in professional and graduate schools after their graduation
from Denison, a faculty member has been selected to give
guidance in addition to that of the departmental major ad-
viser. His help includes personal counseling on educational
and vocational problems; information about advanced pro-
grams of study in graduate and professional schools, and
the opportunities for scholarships, fellowships, and assistant-
ships. Many tests are available to the students—tests of
intelligence, interest, aptitude, achievement, and personality.

**Director of Institutional Research**

The Director of Institutional Research assists the ad-
ministrative and teaching faculty, supplying information
about the many facets of the college program. He gathers
and analyzes data for help in planning for increased effec-
tiveness of the total program of the college or to aid in the
solution of current problems.

**Director of Psychological Clinic**

The Director of the Psychological Clinic is available and
directly accessible to all members of the campus community
for counseling of a highly individualized and personal na-
ture. In order that strict confidentiality be maintained, he
follows the basic policy for all that transpires in counseling
to remain a matter between only the counselor and the per-
son seeking help. In addition, he offers the opportunity for
groups of persons to meet regularly together for counseling.

**Faculty Counselors**

Members of the faculty designated as Faculty Coun-
selors are responsible for the educational counseling of stu-
dents. The same Counselors usually serve the student dur-
ing his freshman and sophomore years, aiding in the selec-
tion of courses and the planning of his schedule and in other
ways helping the student to work up to his capacity intel-
lectually. With the choice of a major, the student is then
counseled by a member of the department in his major field.

**Dean of the Chapel**

The Dean of the Chapel is particularly well qualified to
counsel students on religious and other personal matters.

**Military Service Counseling**

The Adviser for Selective Service, off-campus military
programs, and the AFROTC Unit serves as follows: (1) To
keep students informed; (2) To counsel with students eith-
er on an individual or group basis; (3) To be the liaison per-
son for Denison; and (4) To administer the collegiate pro-
cedures necessary for students to obtain a college deferment.

A student who wishes to be commissioned upon graduation
in the United States Naval Reserve or the United States Marine Corps should consult the Military Adviser on the
campus.

**Other Counseling Services**

Financial assistance to students at Denison is designed
to aid capable students who without financial aid would be
unable to meet the expense budget of a college education.
The forms of assistance include scholarships, grants-in-aid,
loans, and part-time employment.

Students who are having financial problems are en-
couraged to discuss the problem with the Chairman of the
Scholarship Committee, a Dean of Students, or a Faculty
Counselor.

Other counseling of importance to students is handled
by specialists in **Family Life** and in **Foreign Student coun-
seling**.

**HEALTH SERVICE**

Whisler Memorial Hospital and the out-patient depart-
ment are subsidized by the activity fee. The Hospital and
out-patient department are located on the campus hill. The
Hospital has 25 permanent beds and in case of emergencies
can accommodate 42 patients. It has its own pharmacy
and laboratory facilities as well as kitchen and housekeeping de-
partments. Every student is encouraged to use this service
as often as is necessary.

**Hospital Staff**

The Hospital and out-patient service are staffed by five
registered nurses and three physicians.

The Hospital activates approximately September 1 each
year and closes for the summer at the close of commence-
ment exercises. It is closed during all college holidays.

The Hospital is open and a physician on call 24 hours a
day for emergencies. The out-patient department is open
with a physician in attendance for clinical consultation from
8:30 a.m.-10 a.m. seven days a week and from 4-5 p.m. Mon-
day through Friday. The physicians are also available at
other hours for consultation by appointment.
Visiting Hours

Visiting of student patients in the hospital is allowed from 4 to 5 p.m. and from 6:15 to 8 p.m. daily unless the nature of illness prohibits visitors. At the peak patient-load, visiting hours may be forbidden entirely. Parents are admitted at any time.

Special drugs, laboratory fees, and appliances will be charged to the student. Surgery, reduction of fractures, complete medical examinations, dental care, use of specialist consultation are not covered by the student health fee, but will be matters between the patient and the doctor involved. Service by any medical facility other than Denison University's Student Health Service is a matter between the patient and other service and does not fall under the scope of the Student Health Service.

Dining Halls

Provision is made for dining room committees on which representative students serve. It is the duty of these committees to confer with the Manager of each dining room on all topics pertaining to that room. It is the responsibility of each student to cooperate with the committee in building high morale and maintaining standards in the dining room.

Guests. Students may entertain guests in the dining room whenever space permits, providing arrangements are made with the Manager of the dining room. Guests from other college-operated dining rooms are entertained without charge. Students may entertain faculty members as guests in a University dining room any day except on Sundays in Huffman Dining Room upon approval of a representative from the Office of Student Personnel. Payment for all other guest meals should be made to the Head Waiter or to the Dining Room Manager.

Group Meetings. Any group wishing to hold a meeting at mealtime in one of the dining rooms must make arrangements with the Assistant Dining Hall Manager by 2 p.m. weekdays and by 10:30 a.m. Sundays. In Huffman Hall, a maximum of five group reservations will be accepted per meal.

Group Absences. Any group planning to have its members meet during mealtime away from the dining room should report at least two days in advance to their respective Dining Room Managers the number of persons who will be absent from each dining room.

Dining Room Attire. Women are expected to be neatly dressed when they enter the dining room. Dresses or sweaters and skirts are always preferable. Neat and attractive sports attire may be worn to breakfast and lunch Monday through Thursday, to all meals Friday and Saturday, and to breakfast and supper Sunday. Dress and heels are required Sunday noon. During Final Examination period sports attire may be worn to all meals except Sunday noon, when the usual Sunday dress is required.

Curlers, if covered, and head scarves may be worn to breakfast throughout the week, to supper Friday, and to all meals Saturday. They may not be worn to Sunday supper or to the noon meal Sunday through Friday. These rules hold for the Final Examination period.

Men are expected to be neatly attired in the dining room. T-shirts are worn only at breakfast and lunch. Coats and ties are required for dinner. In the event that the weather is unusually warm, the Head Residents may authorize the omission of coats.

Conduct. Behavior in the dining rooms shall be consistent with the commonly accepted rules of etiquette. Food may not be taken out of the dining rooms.

Meals in Rooms

Students confined to their rooms because of illness must secure authorization slips if they are to be permitted to have meals in their rooms. Authorization for upperclass women may be signed by either the Assistant Dean of Women or Presidents of the residence halls; for freshman women by the Assistant Dean of Women or a Junior Adviser; for men by a Head Resident.

WILLIAM HOWARD DOANE LIBRARY

Students of Denison share with the faculty and administrative staff in most of the privileges of access to and use of the resources of the Library. These resources include a book collection of approximately 150,000 volumes, more than 800 current periodicals, numerous pamphlets and phonorecords. Since 1884 the library has been a selective deposit-
The addition to the building in 1958 doubles both reader and book space. The original library includes four reading rooms, seminar rooms, a Browsing Room, individual study carrels, offices, and seven tiers of stacks, of which the first and seventh are closed to the public. Multiple-outlet record players are available for assigned listening.

On the perimeter of the new stack floors individual study desks are located. Three small conference or typing rooms are provided; two sound-proofed rooms for listening to phonorecords without earphones; and four rooms in which smoking will be permitted. Smoking in other areas is not permitted. Time spent in exploring the building early in the year, in becoming acquainted with the arrangement of the collection, the chief catalogs, indexes, and other tools as well as with the members of the staff will prove rewarding.

Library Hours
During most of the academic year the Library is open Monday through Friday 8 a.m. - 10 p.m.; Saturday 9 a.m. - 12M and 1:30 - 5 p.m.; Sunday 2-10 p.m. No reference service is available during the lunch and dinner hours. Changes in regular hours as well as changes before and during college vacations and between semesters are announced in the Denison Daily and posted on the front door of the Library.

Student Suggestions
Two students, appointed by the Senate, are members of the Library Committee. The library staff welcomes additional student participation in such fields as the following: (1) reporting pressure points in reserved reading; (2) suggesting new titles of general or special interest for addition to the book collection; (3) recommending the purchase of new discs or replacement of worn records; (4) keeping the librarian aware of student library needs.

Library Handbook
A Library Handbook containing detailed information on arrangement and use of the collections, reserve book regulations, and special services available is distributed to all new students each year. All students should have a copy and be familiar with the privileges and obligations which are theirs.
STUDENT LIFE
POLICIES AND REGULATIONS

The experience of the student at Denison is designed to be one of social growth and maturing. To encourage a sense of responsibility in students, Denison University has adopted a system of social self-government and a code of social standards to which each student is expected to adhere in good faith. It is believed that the individual will grow socially and become more mature and responsible by living in an atmosphere where honorable group conduct prevails.

In keeping with this philosophy, few specific rules have been adopted. An alleged violation of any of these rules, as well as a departure from good taste on the part of an individual or a group, results in a hearing before the appropriate student Judicial Council. Action by Judicial Council is immediately in force, except that suspension or dismissal from the University is not in effect until the recommendation has been reviewed and confirmed by the Executive Committee of the Faculty.

It must be clearly understood that it is the responsibility of each individual to see that the Denison Code of Social Self-Government is upheld. Under this system the student can enjoy freedom within the limits of good taste and conduct; however, the effective functioning of the code requires that he accept fully the responsibility that goes with it. Attendance at Denison is a privilege, not a right. Any student who indicates his unwillingness or inability to accept this responsibility may be asked to withdraw at any time.

Regulations at present in effect are published herein. They are the result of joint action by the Senate of the Denison Campus Government Association and the Executive Committee of the Faculty. Desired changes in existing regulations may be initiated through the appropriate DCGA group (Senate, Judicial Councils, Women’s Council) or the Executive Committee of the Faculty. Recommended revisions are then discussed by the Student-Faculty Council and finally recommended to the Senate and the Executive Committee of the Faculty for adoption.

ALCOHOLIC BEVERAGES

Denison’s traditions and principles, accepted by each student in his act of voluntary registration, require conduct in keeping with the standards of good society. Denison specifically forbids the possession or use of alcoholic beverages on the campus, in the fraternity and sorority houses, college buildings, and in any college-approved off-campus housing. Any behavior resulting from use of alcoholic beverages which is in poor taste or reflects negatively upon the University shall be considered a violation of this regulation.

Any student found guilty of a violation of this regulation may be suspended from the University.

Enforcement of this regulation in fraternity and sorority houses and all living units shall be the responsibility of the governing bodies of these units. The officers of all such units shall be obligated by their positions to report all violations to their respective Judicial Councils for appropriate action.

This enforcement shall be carried out on a year-round basis, including such periods as vacations, semester breaks, and the period between the end of finals and graduation.

A graduating senior who violates these regulations during the period between the end of classes and graduation day shall be subject to such penalties as deferment of graduation or dismissal from the college to be invoked by the Executive Committee of the Faculty in conjunction with the appropriate Judicial Council.

In the case of a living unit in which responsibility for enforcement and reporting has not been accepted, the entire membership of that unit shall be subject to judicial council action.

Recognized Denison groups are specifically forbidden to purchase alcoholic beverages for use at off-campus social events sponsored by those groups. The use of alcoholic beverages by the student as an individual at one of these parties is a matter of personal discretion and responsibility. It shall be the responsibility of the members of a group, as well as the officers, to maintain standards which are within the limits of good taste and conduct.

ENTERTAINMENT OF WOMEN IN MEN’S LIVING UNITS

Women may enter fraternity houses beginning at 11:30 a.m. They must leave by 10:45 p.m. Sunday through Thursday and 12:45 a.m. Friday and Saturday nights. On Junior
Prom night women may remain until 1:45 a.m. In cases of organized social events, the women may enter a fraternity house on Saturday morning before 11:30 a.m. Individual fraternities may limit these hours but may not extend them.

Women so entertained shall at no time enter those parts of the fraternity house which are used as dormitories, sleeping rooms, individual study rooms, chapter rooms, or any other rooms of personal privacy.

Women may be entertained in men's residence hall lounges under the same provisions applicable to fraternity houses.

**Under no circumstances shall women be entertained in men's rooms off-campus which are used for studying or sleeping.** Women may be entertained in lounges or living rooms between 3 p.m. and 9:45 p.m. with the permission of the householder.

The same rules, except the hours, which govern men's residence halls apply completely to any off-campus residence.

**SORORITY HOUSES**

Social groups that have obtained the service of a resident chaperon or that have appointed a non-resident chaperon with the approval of the Office of the Dean of Women may use their houses for the informal entertaining of men as follows:

- 7 a.m. - 1 a.m. daily. These hours may be modified at the discretion of the individual houses or house mothers.

The responsibility for determining the times during which the housemother should be present rests with the housemother, the chapter, and the house corporation of each chapter. The houses will still be free for the use of entertaining out-of-town guests at any time.

**ADULT GUESTS**

It has been traditional for student groups to invite faculty and Granville couples to their social functions. As guests of the students, they are invited to participate in the activities of the occasion, and in this way become better acquainted with the students. Guests should be invited, preferably by a personal call or written invitation, at least two weeks before the event, except in the case of open houses for which shorter notice usually is satisfactory.

In cases where couples have young children, the social group shall assume the financial expense incurred in securing a sitter for the children, or shall provide a sitter acceptable to the parents.

In the case of any practice which violates the written or unwritten codes of Denison, the entire responsibility for handling the situation will fall on the officers of the group. The primary responsibility for good conduct, however, lies with the individual students present.

**GAMBLING**

Gambling and games of chance are not permitted on the Denison campus or in places where students reside. Raffles and other games of chance are prohibited as a means of raising money by either individuals or organizations in the Denison Community.

**FIREARMS AND FIREWORKS**

The possession and use of firearms or fireworks is strictly forbidden. It is not only contrary to the laws of Granville but also hazardous to life and property.

**LITTERING**

It is the responsibility of every Denison student to help preserve the beauty of the Denison campus and of the Granville community. The littering of these areas with trash, cans, or papers, constitutes a direct violation of this responsibility.

**TOWN-GOWN RELATIONS**

Denison values highly its close and friendly relationship with the Granville community and surrounding areas. It is the responsibility of every student to preserve this relationship and to refrain from any behavior which might damage it.

**SMOKING**

Students may smoke in their rooms or in the recreation lounges of their residence halls. Smoking is not permitted in any college building other than the residence halls, the College Union, and the designated room in the academic buildings.

By campus tradition no one smokes on the Chapel Walk or the Quadrangle except at the entrance of those buildings.
fronting on the Quadrangle where receptacles for cigarettes are provided.

SERENADES

Serenades have become one of the treasured customs of the campus. On evenings in fall or spring, a group of men gathers to sing beneath the windows of several residence halls. Such informal serenades may be held on any night within an hour after the closing of the residence hall (until 1 o'clock Sunday through Thursday and until 2 o'clock Friday and Saturday).

The Sweetheart Serenade has its own well-established ritual. It is a tribute to the woman who has accepted a pin or ring. Assisted by his friends or fraternity brothers, the man sings a group of songs to the woman.

During a pinning serenade, the woman who is pinned may step outside onto the residence entrance-way if she wishes.

CHARTERED BUSES

Students interested in special and chartered bus trips are asked to consult with the person in charge of the Information Desk at Slayter Hall who will make the necessary arrangements. Students may not arrange special trips except through this channel.

FLYING

Students who wish to take flight lessons or to fly as passengers in other than regular commercial-line airplanes, must, if under 21 years of age, file with the Deans of Students, the signed statement of their parents granting permission, thus releasing the college from responsibility.

MOTOR VEHICLE REGULATIONS

I. Registration of Automobiles

1. Faculty and staff members are to register their motor vehicles with the Business Office in Doane Administration Building.

2. Any eligible student bringing an automobile upon campus must pay a $5 registration fee at the Student Auto Committee Office within three days. Here he will obtain a Car Registration blank to be filled in with the necessary information and returned to the Auto Court Office in Slayter Hall.

3. Upon receipt of the afore-mentioned information, the student will receive a registration sticker to be placed permanently on the left rear bumper of the automobile. Placement of a registration sticker in any other position will constitute a minor violation.

4. Any student eligible to register an automobile must present his state registration certificate and show evidence of liability insurance before becoming registered. He may be asked to show a bill of sale if the vehicle has been purchased within the past two years. (Sec. III, 3.)

5. Motorcycles and two-wheeled vehicles are governed by the same rules and regulations as automobiles. However, the registration fee for this class of motor vehicle is $3.

II. Procedure for Duplicate Registration of Automobiles

1. Pertains to the following:
   a. Motor vehicles that have already been registered, but the registration sticker has been lost or defaced.
   b. An owner who has obtained a new motor vehicle, and who has already paid the registration fee for his former vehicle.

2. The owner will proceed to the Auto Court Office to obtain a receipt for the duplicate registration of his motor vehicle, at a cost of 15 cents.

3. This receipt is to be returned to the Chairman of Auto Court as prescribed in Sec. I, 2, along with the individual's name and old registration number.
   a. If the vehicle is new, the owner must also furnish the year, make, body type, motor number, and serial number.

4. Upon receipt of the information requested, the owner of the vehicle in discussion will receive a registration sticker as prescribed in Sec. I, 3.

III. Eligibility

1. Members of the Senior and Junior classes may have motor vehicles at Denison.

2. An eligible student may register a motor vehicle at Denison only if the vehicle is titled in his or her
own or immediate family’s name and is covered by Public Liability Insurance with limits not less than $10,000 per person, and $20,000 per accident for Bodily Injury, and $5,000 for Property Damage. Proof of this must be submitted at the time of registration. As to insurance, proof shall be either the policy itself or a Certificate of Insurance showing the limits. Medical Payment coverage is recommended, although not required. All other cases involving registration shall be subject to the approval of the Auto Committee. Violation of the spirit of the rules of eligibility shall be considered a major violation.

3. No other student may have a motor vehicle at Denison, either on or off the campus, without special permission of the Auto Committee. Such permission will be granted only in the case of clear and demonstrable necessity. The vehicle may be used for the specified need only.

IV. Speed Limits
1. There is a uniform speed limit of 20 mph. on all Denison roads, with the exception of Fraternity Row and construction areas, where the speed limit is 15 mph.

V. Legal Parking Areas
1. No student will be permitted to park or leave his his car standing in the Academic Quadrangle area between the hours of 8 a.m. and 3:30 p.m. Monday through Friday during the college year, nor at any time in specifically designated faculty parking spaces along the north side of the road north of Slayter Hall. The Quadrangle area is defined as including the roads and parking areas adjacent to Doane Administration Building, Barney Science Hall, William Howard Doane Library, Life Science Building, Slayter Hall, Talbot Hall, the President’s Home, and any portion of the roads in front of and behind Swasey Chapel.

2. Only students living off campus may park in the following areas:
   a. The Chapel parking lot
   b. The north end of the lot north of Life Science Building from the stop sign to the edge of the woods at Fraternity Hill on the east side of the road. The area on the west side of the road, from the road leading to Curtis Hall down to the short grass divider toward the exit, is restricted to staff parking. The area past the divider toward the exit road from the Curtis parking lot is open to cars with downhill stickers.

3. The following places are illegal parking areas at all times:
   a. The loading zones east and west of Slayter Hall.
   b. The designated area in front of Livingston Gymnasium.
   c. Next to any yellow painted curb.
   d. Parking in front of Huffman Hall shall be restricted to designated areas which shall be divided between stated faculty and visitor parking and student parking areas.

4. Construction in process on the campus may make necessary alteration or restriction of both faculty and student parking areas during the year.

VI. One-way Roads
1. The following are one-way roads at all times:
   a. South of Doane Administration Building, south of Barney Science, and west of the Library—westbound.
   b. Ridge Road north of the President’s Home and Swasey Chapel, past Shaw, Beaver, Sawyer, and Crawford halls—eastbound.
   c. The road east of Deeds Hall past Whisler Hospital and in front of Swasey Chapel and the President’s Home — westbound.
   Note: Whisler Hospital may not be approached by the road in front of Swasey Chapel.
   d. The road east of Crawford Hall down to Summit and Prospect streets — southbound.
   e. South of Curtis Hall, proceeding west in front of Smith Hall, then north to Sunset Hill road, east-
ward in front of ACC, and north of Curtis East to the north-south road.
f. On Fraternity Row the traffic moves counter-clockwise. The road which exists north of Beta Theta Pi House is one way north and east until reaching Field-stream Lane.

2. All other roads are two-way roads.

VII. Violations
1. Student drivers must comply with all state and local laws. If violations occur, students will be tried and penalties will be imposed by the Auto Court.

VIII. Minor Violations
1. These include:
   a. Illegal parking on any part of campus designated as a no-parking area, as set down in Sec. V, or in a faculty area.
   b. Unnecessary noise such as excessive use of horn, and defective or unnecessarily loud muffler.
   c. Failure to observe one-way regulations.
   d. Defaced stickers.
   e. Placement of sticker in any other area than the designated area as defined in Sec. 3.
   f. Displaying an outdated or voided registration sticker after being issued a current sticker.

2. All moving violations, with the exception of reckless driving, constitute two minor violations.

3. The penalty for the first minor violation is $2, for the second $4, third, $6; and fourth, $10, payable by check at the Auto Court Office or through campus mail. All minor auto fines must be paid within two weeks of notification; if the fine is not paid within this period, an automatic $1 charge will be added. If the ensuing fine is not paid two weeks before the start of exams, the charge will be turned over to the University for collection, at which time an additional $2 billing fee will be imposed.

4. Appeal of a minor violation may be made by notifying the Auto Court Chairman of said desire and by appearing in person before the Auto Court. The decision of the Court shall be by a simple majority and shall be final, the chairman voting only in case of a tie.

IX. Major Violations
1. These include:
   a. Possession of a motor vehicle by an ineligible student either on or off-campus. Excessive use by an ineligible student of a motor vehicle sold by that student to an eligible student shall be considered a violation. This student and any students involved may be fined, the amount not to exceed $50, and other non-monetary action may be taken at the discretion of the Auto Court.
   b. Failure to register a motor vehicle within three days by an eligible student. An eligible student failing to register his motor vehicle shall be fined $15 plus $5 for registration of his vehicle.
   c. Fifth minor violation.
   d. Reckless driving.
   e. Violation of a medical or special permission. All medical and special permissions shall be considered individually by the Auto Committee.
   f. Operation by any Denison student, regardless of class, of any unregistered vehicle on the Denison campus without the owner of the vehicle being present in the vehicle.
   g. Violation of the spirit of these rules.

2. All major violations shall be judged by the Auto Court.

3. The penalty for such a major violation may involve the suspension of the right to drive a motor vehicle for a semester or longer, and a letter from the Chairman of the Auto Court to the parent or guardian of the student, and a fine.

X. Suspension
1. Suspension of the right to have a motor vehicle will mean the complete disuse of the vehicle for any purpose for the entire period of the suspension,
The vehicle will be parked either in the Chapel Lot or north of the stadium and the keys retained by DCGA until the termination of the period of suspension.

XI. Responsibility of Owner
1. The student whose motor vehicle is reported will be held responsible at all times and must accept all penalties irrespective of the person driving at the time of the violation.

XII. Prerogative of Auto Committee
1. The Auto Committee reserves the right to revoke a registration sticker at any time it is deemed necessary.
2. Auto Committee reserves the right to make temporary changes in any Motor Vehicle Regulation it deems necessary upon publication in the Denison Daily and by flyers. Such changes shall be subject to the review and approval of Senate within a four-week period.

XIII. Vacations and Exams
1. All Auto Court rules are in effect during vacations and final examinations with the exception of the parking regulations during vacations.
2. All Auto Court rules including parking regulations are in effect during comprehensive examinations.

MEN'S RULES

Residence Hall Councils
Each residence hall shall have an elected Council, on which the Dean of Men, the Head Residents, and the Student Advisers shall be ex-officio members. This group shall be the central governing body of the residence hall and shall consider all questions pertinent to the student life within the group.

Rules governing residence hall behavior, especially consideration of others, shall be established at the beginning of each year by the Residence Hall Councils. All violations of these regulations shall be handled by the appropriate council acting as a judicial body. Cases involving violation of D Book regulations concerning drinking, firearms, and gambling shall be referred by the Residence House Council to Men's Judicial Council. Presidents of the Residence Hall Councils shall sit with the Head Residents, the Dean of Men, the Chairman of Men's Judicial Council, and representatives from the Student Advisers, on the Residence Hall Standards Committee. The function of this Committee shall be to provide an overview of the Residence Hall situation and its relationships with other aspects of the campus.

MEN'S JUDICIAL COUNCIL

A. Bases for Judicial Action
Any male student or group of students charged with one or more of the following shall be referred through the Office of the Dean of Men to Men's Judicial Council:
1. Violation of a D-Book regulation: (See Student Life Policies and Regulations above.)
2. Ungentlemanly Conduct: Any departure from good taste or behavior unbecoming a Denison student.
3. Behavior Operating Against the Best Interest of the University: Any behavior or involvement in a situation which results in negative reflection upon the student body or upon the University as an institution.
4. Violation of Academic Standards (See page 24).

A student whose conduct is deemed unsuitable at Denison, although he may not have been guilty of an obvious violation of regulations or standards, may be referred to Judicial Council by the Dean of Men. Any man considered to be a continual problem in the residence halls may also be referred to Judicial Council by his Residence Hall Council. Finally, Auto Court may, in unusual cases, refer men to Judicial Council.

B. Judicial Council Actions
From the charges, investigation by the court attorney, and the hearing before the Council, any of the following may result:
1. Disciplinary Probation: Any appearance before the Council during the period of disciplinary probation shall result in a decision based both on the case at hand and on the case from which disciplinary probation originally resulted.
2. Ultimate Probation: Any violation of regulations or standards during the period of ultimate probation shall result in a recommendation of suspension or dismissal.

3. Academic Ultimate Probation: Any further violation of academic standards (see page 24) shall result in a recommendation of suspension or dismissal.

4. Disciplinary Suspension: Recommendation to the Executive Committee of the Faculty that the student be suspended from the University for a specified period of time.

5. Disciplinary Dismissal: Recommendation to the Executive Committee of the Faculty that the student be dismissed indefinitely from the University.

6. Men's Judicial Council may at times deviate from the general actions mentioned above if, in the opinion of the Council, more personalized handling would seem to serve better the needs and behavior of the student involved. For example, action of suspension or dismissal may be deferred for a specific period of time, during which the student is expected to show concrete evidence of growth and cooperation and at the end of which the decision of suspension or dismissal shall be reviewed.

C. Readmission Following Dismissal

A man previously dismissed by Judicial Council recommendation who wishes to be reinstated must appear before Men's Judicial Council, which shall make recommendation concerning reinstatement to the Executive Committee of the Faculty. Petition for such appearance should be presented to the Dean of Men.

MEN'S GUESTS

Denison men are completely responsible for the conduct of their guests from off-campus. Guests should realize clearly that they are under the same expectations and regulations as Denison students.

RUSHING RULES FOR MEN

Each year, before actual rushing and pledging begin, all fraternities and all men going through rushing will be given a complete and detailed account of rushing rules.

WOMEN'S COUNCIL

Women's Council is the governing body of all women students under DCGA and deals primarily with matters of interest to Denison women. It is also a member of the Intercollegiate Association of Women Students, national organization dealing with a wide scope of interests of concern to college women.

Women's Council is composed of:

1. President and Vice President of Women’s Council and the Chairman of Women’s Judicial Council who are elected by all the women students.
2. Co-Presidents of each women's residence unit who are elected from among their own number.
3. Intercollegiate Association of Women Students' Coordinator who is elected by Women's Council.
4. A Secretariat elected by Women's Council.
5. A Treasurer elected by Women's Council.
6. Cultural Committee co-chairmen elected by Women's Council.
7. A Dining Hall Committee chairman elected by Women's Council.
8. The Dean of Women, Assistant Deans of Women, and Junior Advisers who shall be ex-officio members.

Temporary representatives from each freshman women's residence unit attend Women's Council meetings from the beginning of the college year until permanent Residence unit officers are elected.

Code of Standards Policy

Every Denison woman is responsible for herself, and as a member of the Denison Community, is responsible for upholding the Code of Standards. This statement means that:

1. If a woman violates a D-Book standard, she shall report her violation to a House Council member within her residence unit.

2. Any woman who is aware of a violation shall consider it her responsibility to report this violation to a member of the appropriate House Council. She must FIRST indicate her intention to the violator to allow the violator an opportunity to report herself.

3. House Council shall take appropriate action according to the violation at hand.
House Council

Each residence unit, whether it be a whole dormitory or a section of Crawford Hall, shall have a House Council which shall be the central governing body of the unit. It shall consider all questions pertinent to student life within the group and shall carry on all judicial proceedings necessary within the residence unit.

House Council shall be composed of:
1. House officers who are elected by the residents.
2. An Assistant Dean of Women who shall be an ex-officio member.
3. Junior Advisers in the freshman residence units who shall be ex-officio members.
4. A member of Women's Judicial Council who shall be an ex-officio member.

In addition to having separate residence unit House Councils, Crawford Hall may have a central house committee to serve as a coordinating body in matters pertinent to Crawford Hall. Women are encouraged to attend a House Council meeting of their residence hall.

I. Regulations

A. Hours of Residence Halls

1. Opening Hours
   A woman may not leave the residence hall before 6 a.m. except with the permission of the Dean of Women, an Assistant Dean of Women, the president of an upperclass residence unit, or the Junior Advisers in the freshman hall.

2. Closing Hours
   a. Seniors, Juniors, and Sophomores
      12 midnight Sunday - Thursday;
      2 a.m. Friday and Saturday nights.
   b. Freshmen
      (1) First semester
         a. 10 p.m. Sunday-Thursday until four weeks' grades are posted.
         b. 11 p.m. Sunday-Thursday for the remainder of the semester.
         c. 1 a.m. Friday and Saturday nights.
      (2) Second semester
         a. 12 midnight Sunday-Thursday.

b. 2 a.m. Friday and Saturday nights.

c. One o'clock permissions are granted to all women students on the night of the D-Day Dance.

d. One o'clock permissions are granted to all senior women students on the night of Senior Day. The women need not sign out.

Note: See Sorority House Hours and Men Callers II A.

3. Sign-out Privileges

   a. Seniors, Juniors, and Sophomores may have the privilege of signing out until 2 a.m. when the closing hours are midnight.
      (1) In order to gain the privilege of later hours a woman must sign out one-half hour before the closing of the dorm.
      (2) A security officer, who will be unlocking the doors for those who are returning after closing hours, will have a list of the persons who have signed out.

   b. Freshmen may ask permission to attend special events that would last longer than 11 p.m. during the first semester from the Assistant Dean.
      (1) After permission is granted, freshmen are expected to sign out for the privilege.
      (2) After the event is over, the freshman woman is expected to return to her residence hall immediately following the end of the event.

   c. Freshmen may have the privilege of five sign-outs until 2 a.m. that may be used anytime in the first semester and ten sign-outs until 2 a.m. during the second semester.

4. Late Return
   A woman is responsible for returning to her residence hall by the regular closing hour.

   a. If for any reason she cannot return by that time, she is expected to notify immediately the appropriate Assistant Dean of Women, Dean
of Women, or the President of her residence unit and to return as close to her original designated time as possible.

b. In the event of late return from overnight absence, if not notified, the Assistant Dean may telephone the sign-out address, the woman student being responsible for all charges incurred.

c. In case of no sign-out address, the woman's home may be called.

5. Grace Period

a. For closing hours — a grace period of 10 minutes is given to each woman at the beginning of the semester to be used when needed. She may accumulate up to 10 late minutes during the semester without being penalized. However, IN ALL CASES she must record her own lateness in a book or card file provided for that purpose. (The handling of those cases which exceed 10 minutes is under the jurisdiction of the House Council in judicial meetings.)

b. Sign-out privilege. There will be no grace minutes with this privilege. Any case will be reviewed by the appropriate House Council.

B. Overnight Privileges

1. If a Denison woman wishes to be away overnight, she must sign out, recording her destination and time of return, and sign in upon her return to campus.

2. A freshman must register her absence with a Junior Adviser during the first semester, but during the second semester she will be individually responsible for her own record in conformity with regulations for the other classes.

3. Kenyon College: A woman taking an overnight to attend a function at Kenyon College must stay in an approved home in Gambier or Mount Vernon. A list of these homes is available in each residence hall. A woman signing out for Kenyon College must sign out for the approved home.

4. Hotels and Motels: No overnights may be taken within a radius of 60 miles of Granville (Granville included) unless permission to do so has been granted by the Dean of Women's Office through an Assistant Dean of Women. Women staying with their parents are exempt from this rule.

5. Interdormitory visiting or slumber parties in sorority houses are not considered overnights, but absence from the residence halls must be registered in both the student's own residence hall and the place where she is visiting.

6. Between semesters, during vacations, and before Commencement, if a woman stays anywhere in Granville other than in a residence hall she must get special permission from the Dean of Women or an Assistant Dean of Women.

C. Vacations and Between Semesters

1. Residence halls close at 3 p.m. when vacations begin at noon except a designated lounge which will remain open until 6 p.m.

2. Halls reopen at 9 a.m. the day preceding the resumption of classes.

3. During Thanksgiving vacation the college maintains one residence hall for the accommodation of students who are not leaving the campus. Dining halls are not open.

4. Between semesters the regular closing hours will be in effect as well as all University regulations. A dining hall remains open for meal service.

5. The regular closing hours for women students between final examinations and Commencement will be in effect.

II. Guests in Residence

A. Men Callers

1. Hours during which men may be entertained in the residence halls — Monday through Thursday, 12 noon until 11 p.m.; Saturday noon through 1 a.m. and Sunday, 10 a.m. until 11 p.m. Women are responsible that the above hours are maintained. Men who call for women before these times are asked to remain at the reception desk.

2. Out-of-town guests may be entertained in the resi-
dence halls during other hours with the permission of the House President.
3. Men callers may be entertained in women's rooms only in special situations (e.g. family, open houses).

Note: See Regulations on Entertainment of Women in Men's Living Units.

B. Overnight Guests
1. All overnight guests, including students from other halls, must be registered in the hall. A student from another hall must also sign out from her own hall.
2. Guests are expected to observe residence rules. The hostess is held responsible for the conduct of her guests, and must assume penalties connected with any infraction of rules which a guest may commit.
3. During examinations all overnight guests, including students from other halls, will be permitted on Saturday night only.

III. Procedures
A. Group Living Responsibilities
1. Consideration for others in all aspects of group living.
B. Telephone Calls
1. Local telephone calls in or out of a residence hall are permitted as follows:
   a. Sunday through Thursday — to midnight
   b. Friday and Saturday nights— to 1 a.m.
2. In case of emergency calls after the above hours, call 582-9181. The operator will connect the party with the appropriate Assistant Dean of Women or the Dean of Women.
C. Sunbathing
1. Sunbathing is permitted only on the hill between Gregory Swimming Pool and the women's residence halls. Shoes and coat or similar covering must be worn to and from the area.
2. No blankets, pillows, or such articles are permitted in the area of the women's quad.

III. Standards for Judiciary Procedures
"We believe that the responsibility for standards of conduct and the enforcement of such regulations as are essential to group welfare are the direct concern of the primary residence groups of which each woman student is a member. This delegation of authority seems desirable not only because infractions may reflect directly on the residence hall, but also because one's residence hall associates can recognize contributing factors not easily discernible to others and can also formulate the most appropriate constructive discipline for each individual."

A. Therefore, the Women's Judicial Council of Denison University delegates the authority to the individual House Councils to act as sub-judiciary committees for the handling of infractions of codes of conduct.
1. Violations occurring within the women's residence halls and immediate area shall be reported by the House Council member of the appropriate House Council. These and all other reports of violations—from whatever source—shall be reviewed and may be judged by the House Council.
2. A violation of any type for which Women's Judicial Council action is deemed appropriate by the House Council or residence hall officers may be referred by the House Council to the Women's Judicial Council.
3. All violations of the alcoholic beverage regulation must be reported by the House Council to Women's Judicial Council. If the situation is such that the House Council feels particularly qualified to handle a given case, it may ask permission to do so from Women's Judicial Council. If the request is granted, the woman must be given the choice as to which group she prefers to hear her case.

Note: See Alcoholic Beverages' Policy.
B. In sitting as a judiciary committee, the following procedures are recognized:
1. A member of Women's Judicial Council shall be an ex-officio member of the House Council. The
De an of Women may be asked to sit in an ad-
visory capacity.
2. All known facts pertaining to a case should first be presented to the Council by the chairman.
3. The woman student is then called in to state her case.
4. The committee members discuss her case in the light of all the information with the option of having the woman either remain in or leave the room.
5. The committee then arrives at a decision which is intended to effect constructive discipline aimed at helping a woman student become a more responsible member of the group.
   a. In case the woman feels that the decision of the group is unfair, she may ask for a second review of her case by the Women's Judicial Council. The House Council may reconsider only if there are new factors involved.
   b. A written report of each case considered by the House Council must be turned in to the Dean of Women and the Chairman of Women's Judicial Council.
6. The decision on a case referred to Women's Judicial Council by House Council shall be reported back to the House Council.

C. Penalties
1. Penalties of a particularly suitable nature are devised by the individual House Council or by Women's Judicial Council.
2. Probation
   Probation may be imposed at the discretion of the Women's Judicial Council.
   a. Disciplinary probation — Any appearance before the Judicial Council during the period that disciplinary probation is in effect shall result in a decision based both on the merits of the case at hand and on those of the case for which disciplinary probation was originally invoked. The Dean of Women shall be notified.
   b. Ultimate probation — Any appearance before the Council during the period that ultimate probation is in effect shall result in immediate suspension or expulsion. The Dean of Women and the Executive Committee of the Faculty shall be notified.
   c. Judicial probation — Any violation of Student Life Policies and Regulations during the period that judicial probation is in effect shall result in an appearance before the Judicial Council. The decision of the Council will be based both on the violation at hand and on the case for which judicial probation was originally invoked. The Dean of Women shall be notified and the appropriate residence officer shall be notified.

In both Disciplinary and Ultimate Probation the residence hall officers shall be notified and shall use their discretion in referring any further violations of the woman to Women's Judicial Council.
3. In cases of academic dishonesty or in any case where the decision of the Council involves suspension or expulsion from the University, Women's Judicial Council action shall constitute a recommendation to the Executive Committee of the Faculty.

RUSHING RULES FOR WOMEN
Detailed rushing rules will be presented to sorority members by the individual social groups and to new women through their residence halls. The important rules to remember follow:
(1) All rushing is confined to the sorority houses, and all other contacts are restricted unless two or more sororities are represented. The Denison "hello" should suffice for contact on campus and in town. Transfer women have unlimited contact at all times. (2) Upperclass students are not to visit freshmen in their residence halls. Exceptions will be made for a real sister as the occasion arises. (3) Sorority women may not "double date" with a freshman woman, unless a woman from at least one
**TIME TABLE**

<table>
<thead>
<tr>
<th></th>
<th>MON.-THURS.</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
<th>SUNDAY</th>
</tr>
</thead>
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<tr>
<td><strong>College Offices</strong></td>
<td>8:30-12; 1-4:30 pm</td>
<td>8:30-12; 1-4:30 pm</td>
<td>Closed</td>
<td>Closed</td>
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<td><strong>Hospital Hours</strong></td>
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<tr>
<td>Clinic Hours</td>
<td>8:30-10 am; 4-5 pm</td>
<td>8:30-10 am; 4-5 pm</td>
<td>8:30-10 am</td>
<td>8:30-10 am</td>
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<tr>
<td>Visiting Hours</td>
<td>4-5 pm; 6:15-8 pm</td>
<td>4-5 pm; 6:15-8 pm</td>
<td>4-5 pm; 6:15-8 pm</td>
<td>4-5 pm; 6:15-8 pm</td>
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<tr>
<td><strong>Slayer Hall</strong></td>
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<tr>
<td>Rec. Center</td>
<td>7:30 am-midnight</td>
<td>7:30 am-1 am</td>
<td>9 am-1 am</td>
<td>10 am-midnight</td>
</tr>
<tr>
<td>Snack Bar</td>
<td>11 am-11:30 pm</td>
<td>9 am-12:30 am</td>
<td>9 am-12:30 am</td>
<td>2-11:30 pm</td>
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<td><strong>Bookstore</strong></td>
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<td>8:30 am-4:30 pm</td>
<td>8:30 am-4:30 pm</td>
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<td><strong>Library</strong></td>
<td>8 am-10 pm</td>
<td>8 am-10 pm</td>
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<tr>
<td><strong>Huffman Dining Hall (Women)</strong></td>
<td>8 am-10 pm</td>
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<tr>
<td>Breakfast</td>
<td>7:20-7:45 am</td>
<td>7:20-7:45 am</td>
<td>8-8:15 am</td>
<td>9-9:15 am</td>
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<tr>
<td>Lunch</td>
<td>11:50 am-12:40 pm</td>
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<td>12-12:30 pm</td>
<td>1-1:10 pm</td>
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<tr>
<td>Dinner</td>
<td>5:30-6:45 pm</td>
<td>5:30-6:45 pm</td>
<td>5:30-5:45 pm</td>
<td>5:30-5:45 pm</td>
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<tr>
<td><strong>Curtis Dining Hall (Men)</strong></td>
<td>8 am-10 pm</td>
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<tr>
<td>Breakfast</td>
<td>7:15-7:30 am</td>
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<tr>
<td>Lunch</td>
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<tr>
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<td><strong>Women's Residences Closing Hours</strong></td>
<td>8 am-10 pm</td>
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<td>Freshmen, 1st Sem. (Prior to Four-Week Grade Reports)</td>
<td>10 pm</td>
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<td>10 pm</td>
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<td>Freshmen, 1st Sem. (After Four-week Grade Reports)</td>
<td>11 pm</td>
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<td>1 am</td>
<td>11 pm</td>
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<td>Freshmen, 2nd Sem.</td>
<td>Midnight</td>
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<td>2 am</td>
<td>Midnight</td>
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<tr>
<td>Upperclass Women</td>
<td>Midnight</td>
<td>2 am</td>
<td>2 am</td>
<td>Midnight</td>
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<tr>
<td>May leave after</td>
<td>6 am</td>
<td>6 am</td>
<td>6 am</td>
<td>6 am</td>
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<td>May enter after</td>
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<tr>
<td>Open to men after</td>
<td>Noon</td>
<td>Noon</td>
<td>Noon</td>
<td>10 am</td>
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<td>Closed to men after</td>
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<td>11:30 pm</td>
<td>2 am</td>
<td>11:30 pm</td>
<td>2 am</td>
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<tr>
<td><strong>Women's Hours</strong></td>
<td>8 am-10 pm</td>
<td>8 am-10 pm</td>
<td></td>
<td></td>
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<tr>
<td>In Men's Residence Halls</td>
<td>11:30 am-10:45 pm</td>
<td>11:30 am-12:45 pm</td>
<td>11:30 am-12:45 am</td>
<td>11:30 am-10:45 pm</td>
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<tr>
<td>In Off-Campus Men's Housing (Pg. 46)</td>
<td>3-9:45 pm</td>
<td>3-9:45 pm</td>
<td>3-9:45 pm</td>
<td>3-9:45 pm</td>
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<tr>
<td><strong>Telephone Calls</strong></td>
<td>8 am-5 pm</td>
<td>8 am-5 pm</td>
<td>8:00 am-12:00 M</td>
<td>Closed</td>
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<tr>
<td><strong>Receptionists</strong></td>
<td>8 am-10 pm</td>
<td>8 am-10 pm</td>
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<tr>
<td>On Duty In: Curtis Smith</td>
<td>3-10 pm</td>
<td>Noon-7 pm</td>
<td>Noon-7 pm</td>
<td>Noon-7 pm</td>
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<td><em>Women's Halls</em></td>
<td>10 am-Closing</td>
<td>10 am-Closing</td>
<td>9 am-1 am</td>
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<tr>
<td><strong>U. S. Mail</strong></td>
<td>8:45 am; 4:30 pm</td>
<td>8:45 am; 4:30 pm</td>
<td>8:45 am; 4:30 pm</td>
<td>4:30 pm</td>
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<tr>
<td>Distributed By (in Slayer)</td>
<td>8:45 am; 4:30 pm</td>
<td>8:45 am; 4:30 pm</td>
<td>8:45 am; 4:30 pm</td>
<td>4:30 pm</td>
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<tr>
<td>Dispatched (Boxes)</td>
<td>Near Huffman, Curtis &amp; in Slayer</td>
<td>8 am-5 pm</td>
<td>8 am-5 pm</td>
<td>Closed</td>
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<tr>
<td>Granville Post Office Window Open</td>
<td>8 am-5 pm</td>
<td>8 am-5 pm</td>
<td>8:00 am-12:00 M</td>
<td>Closed</td>
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<tr>
<td><strong>Vacations</strong></td>
<td>3 pm</td>
<td>3 pm</td>
<td>9 am</td>
<td>Closing</td>
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</table>

*Receptionist Hours begin at 9 am Mon.-Fri. in Crawford.
†Freshman women may sign out until 2 am any night of the week five times during the first semester and 10 times the second semester.
other sorority is present. (4) Junior Advisers, the President of DCGA, and the President of Panhellenic Council have unrestricted contacts with freshmen. (5) Unaffiliated upperclass women are not subject to the above restrictions.

"GRANVILLE, I LOVE THEE"

Way down among old Licking hills,
There is a place my memory fills,
And my heart with rapture always thrills,
When I think of Denison.

Granville, I love thee,
Valley and hill,
Fondly my memory
Clings to thee still.
Granville, I love thee,
Present and past,
While time endures this love
For thee shall last.

Wherever I may make my home,
However far from thee I roam,
Thoughts of dear old Granville oft will come
To a son of Denison.

Granville, I love thee,
Thy skies so bright
Bring back as years pass by
Naught but delight.
Granville, I love thee,
Till time is done.
Hail, Alma Mater, Hail
Old Denison.

F. W. Shepardson, '82.
I. CAMPUS GOVERNMENT (founded 1921)

A. SENATE

1. Co-Presidents—Nancy Acra and Rune Carlson.
2. Co-Vice-Presidents—Margaret Hughes and Sherman Hinson.

3. Membership
   a. Senate should be composed of at least one representative from each recognized social organization. Within these limitations, Senate shall be empowered to determine its own composition and the manner of electing its members.
   b. The Co-Presidents of DCGA shall preside over Senate, but shall exercise no vote, except in the event of a tie, in which case the Co-President not presiding shall cast the deciding vote.
   c. The Co-Vice Presidents, President and Vice President of Women’s Council, chairmen of men’s and women’s judicial councils, presidents of Panhellenic Council and IFC, and the student-faculty representative-at-large shall be non-voting members of Senate.

1964-65 SENATE

Recording Secretary—Marilynn Naish
Secretariat—Carol Westerman, Mary Keegan, Anne Lynn, Anita Folkerth, Suzanne Morgan, Margaret Goodman.
All-College Treasurer—Katherine Reed
Assistant Treasurer—Douglas Kramer

Senate Representatives
Alpha Chi Omega—Suzanne Morgan, Susan Pettingill.
Alpha Omicron Pi—Barbara Ruhe, Ann Herron, Kathleen Regan.
Alpha Phi—Joan Torgersen, Candis Higgins.
Chi Omega—Claudia Nickel, Judith Barrett, Carole Payne.
Delta Delta Delta—Carol Crabill, Pamela Lambert, Margaret Bergelin.
Delta Gamma—Linda Whitney, Elizabeth Hodge, Beverly Burton.
Kappa Alpha Theta—Katharine Strome, Nancy Drinkard, Jean Osmond.
Kappa Kappa Gamma—Anita Folkerth, Nancy Stephenson.
Pi Beta Phi—Joyce Burnet, Patricia Windhorst, Barbara Hemphill.
Unaffiliated Women—Lillian Fassett, Virginia Metzger, Susan Peterson.
Unaffiliated Men—Webb Garlinghouse, Douglas Wright, Douglas DeRusha.
Alpha Tau Omega—Richard Meyer, Winthrop Hallett, Jeffrey Sayre.
American Commons Club—Dan Pickering, Charles Greevy, Jay Jans.
Beta Theta Pi—Thomas Bannon, Peter Shoop.
Delta Upsilon—David Daberko, Brian Allen.
Kappa Sigma—Kenneth Maxwell, Scott Pecker, Henry Pope.
Lambda Chi Alpha—Philip Hickman, Bradford Tillson, David Hindman.
Phi Gamma Delta—Jeffrey Anderson, Lawrence Kincheloe, William Panhallegon.
Sigma Alpha Epsilon—William C. Stephens, James Colthart, Donald Kredel.
Sigma Chi—David Williams, James Boyle, Randall Morse.

B. JUDICIAL COUNCILS

Women’s Judicial Council—Chairman, Lorna Leekley; Nancy Katzen, Sally Martin, Katharine Treat, Ellen Smiley, Margaret Padelford, Mary Reed, Mary Blakely, Jane Carson, Betty Robinson, Elizabeth Biggert.

Men’s Judicial Council—Chairman, William L. Roberts; Attorney, John H. Davis; Secretary, David B. Merwin.
C. Women's Council

1. Officers: President, Joan Hanson; Vice President of Administrative Affairs, Marcia Grimm; Vice President of Judicial Affairs, Lorna Leekley

2. Membership: Co-Presidents of each upperclass residence hall elected in the spring. Co-Presidents of each freshman residence unit elected in the fall.

3. Duties: To coordinate women's residence unit policies and activities with over-all Denison policies and objectives.

D. Publications

Procedure for election of the editorial staffs of the Adytum and the Denisonian is subject to review and approval by the DCGA Senate. A written outline of the proposed election procedure, when requested, should be submitted to the Rules Committee six weeks prior to the election.

1. Adytum (Yearbook founded 1882)
   Editor, Henrietta Cherrington; Managing Editor, Barbara Smith; Business Manager and Faculty Editor, Pamela Lambert; Senior Adviser, Diane Fry; Editorial Assistant, Susan Basile; Copy and Layout Coordinator, Sharon Hornberger; Photography and Sports Coordinator, Kenneth Jones; Photography Editor, Katharine Strome; Layout Editor, Lynne Vernon; Copy Editor, Kathleen Connors; Art Editor, Gretchen Schenck; Activities Editor, Lynda Lantz; Photographer, Alexander Youngman; Sports Editor, John Hamm.

2. Denisonian (Weekly newspaper founded 1857)
   Editor, Bradford Tillson; Managing Editor, William C. Stephens; News Editor, Richard Kean; Copy Editor, Mary Jo Harris; Sports Editor, Charles Horr; Feature Editor, William Antheil; Layout Editor, Frank Wellman; Business Manager, Richard Waterfield; Advertising Manager, David Thomas; Local Advertising, Robert Ashbaugh; Circulation Manager, Henry Pope.

   Editors, Robert Hoyt, Susan Delano.

E. Student Athletics

1. WRA (Women's Recreation Association—unlimited membership). President, Nancy McConachie; Vice President, Karen Alexander; Secretary, Katharine Leuba; Treasurer, Anne Unverzagt; Sports Chairman, Rebecca Jones.
   
   Aim: To enrich personality through the organization of sports, dancing, and recreative activities, providing opportunities for the development of leadership.
   
   Qualifications: Earn five checks according to WRA check system throughout the year.

2. Dance Club (See Honorary Societies)

3. Men's Intramurals (Competition for three trophies among the fraternities and Unaffiliated Men).

F. Speech Activities

Intercollegiate debating teams for men and for women, extemporaneous speaking, and oratory.

1. Delta Sigma Rho - Tau Kappa Alpha (See Honorary Societies).

2. Speakers' Bureau (See Speech Club).

3. Rho Beta Chi (See Honorary Societies).

WDUB Executive Staff: Station Manager, Sherman Hinson; Assistant Station Manager, Lewis Cook; Program Director, Thomas Warnock; Chief Engineer, William Twyman; Business Manager, John Laycock; Personnel Director, Bestor Cram; Continuity Director, Nancy Warren; Head Record Librarian, Deborah Jones; Traffic Director, Edward VanEtten; Director of News and Public Affairs, Kenneth Jones.

Procedure for election of the executive staff of WDUB is subject to review and approval by the DCGA Senate. A written outline of the proposed election procedure, when requested, should be submitted to the Rules Committee six weeks prior to the election.
G. MUSIC

1. **Concert Choir** (limited to 100 members)
   This group of selected voices will provide choral music for weekly Chapel services, will sing a major oratorio in December, and a major work in April.

2. **Orchestra** (open to qualified musicians, who may also join the Licking County Symphony Orchestra).
   Duties: To play with the Concert Choir in both Christmas and Spring Festival concerts and give concerts.

H. STUDENT SENATE COMMITTEE PERSONNEL

Activities' Coordinator—Susan Henckel.
Admissions—Jean Seibert, Douglas Austin.
Auto Court—Chairman, Byron Morgan; Court Attorney, Paul Pottinger; Recording Secretary, Jane Cormack; Secretariat, Carol Crabill, Nancy Stephenson, Nancy Sampson, Kay Woodward, Mary Keegan, Linda Mueller; Women's Representatives, Kristin Evans, Joanne Johnson; Treasurer, Virginia Kirkland.
College Union Student Advisory—Marie Rohn '65, Mary Lewis Wood '65, Frank Booth '65, Linda Frizzell '66, Joyce Burnet '66, William Holbrook '66, Ben Nicola '67, Sulane Hamilton '67, Daniel Berger '67, and three to be elected from class of 1968.
Convocations—Thomas Dudgeon, Marian Cloke, Joseph Vallely, Nancy Stephenson, Joyce Burnet, Kenneth Schaefer.
Curriculum—Bonnie Browne, Thomas Bannon.
Denison Forum—Douglas DeRusha, Nancy Pinter, Suzanne Spitz.

Finance—Margaret Bergelin, Kathleen Regan, David Williams, Webb Garlinghouse.
Homecoming—Senior Class Council; Mrs. C. L. Stephens, Adviser.
Inter-College Community Council—James Colthart, David Agnew, Susan Heinzelman, Elizabeth Hodge.
Library—Bonnie Browne, Ronald Rakowsky.
May Day—Sophomore Class Council; Miss Elizabeth Van Horn, Adviser.
Movies' Coordinator—Douglas Wright.
Orientation—Co-Chairmen, Linda Whitney, Philip Hickman.
Public Relations—Co-Chairmen, Patricia Hudock, Suzanne Dunaway.
Rules—Chairman, Jeffrey Sayre; Barbara Ruhe, Douglas DeRusha, Martha Cas, James Boyle, David Hindman, Lawrence Schad.
Scholarship and Student Employment—Lillian Fassett, Thomas Bannon.
Social—Co-Chairmen, Valerie Tunstall, Thomas Schneider; James Rogers, Richard Tontz, Alan Rossiter, Robert Hooker, Robert Howarth, Nancy Tobias, Robbin Reed, Jean Osmond, Ramona Gibbs, Suzanne Kersker.
Student-Faculty Council—Representative-at-large, Ralph Arend.
Council Cabinet—Bonnie Browne, Lillian Fassett, Jean Seibert, Thomas Bannon, Douglas Austin, Ronald Rakowsky.
Student Health—Jean Seibert, Ronald Rakowsky.
Varsity Athletics—Douglas Austin, Lillian Fassett.
II. DENISON CHRISTIAN ASSOCIATION

Co-Presidents, Ellen Shuford, Richard Carson; Co-Vice Presidents, Susan Vodrey, Robert Johnstone, Secretary, Nancy Claycombe; Treasurer, Brian Allen; YM-YWCA District Representatives, Thomas Stege, Nancy Runkle.

Membership: DCA membership is open to all students and faculty who share the purposes of the organization and who wish to take part in some phase of its program. The fall membership drive is in September. Memberships are also accepted any time during the year. Members will be asked to donate $1 when they join. Participation in DCA activities is open to both members and non-members. Coordinator, Brian Allen.

The DCA is a member of the National Student YMCA and YWCA, and DCA members are also YMCA-YWCA members.

DCA Program is conducted in five major areas. The program is coordinated by the DCA-elected officers with the aid of the Student-Faculty Advisory Board, which consists of six non-student members appointed by the University President, the co-presidents and co-vice presidents of the organization, and two members-at-large, Meredith Masquelier and David Merwin.

A. ALL-CAMPUS ACTIVITIES

Two programs of DCA affect the lives of everyone on campus. The events are coordinated by the co-presidents, the co-chairmen, and faculty advisers.

1. Life-in-Focus—This program features intensive discussions and addresses by outstanding Christian leaders, focusing on a particular aspect of personal or social life. Chairmen, Thomas Disbrow and Brenda Smith.

2. Bonds of Friendship (formed in 1944 as March of Dollars)—This campus-wide drive collects funds for such causes as the Denison Scholarship Fund for Foreign Students, World University Service, CARE, and county institutions which have volunteer programs in which Denison students participate. Funds are raised mainly through personal solicitations. During this week emphasis is placed on concern for and fellowship with fellow human beings. The week's activities include guest speakers and fraternity-sponsored programs. Co-chairmen, Constance Nichols and Philip Hickman.

B. MEMBERSHIP MEETINGS

Monthly membership meetings are planned to meet the needs and interest of DCA members. Business meetings, dinner meetings, informative meetings, and informal socializers are included in the program. Coordinator, Nancy Claycombe.

C. STUDY DISCUSSIONS AND WORSHIP

Coordinators, Susan Vodrey and Thomas Stege.

1. Worship-Vespers Committee—Presents a half-hour Vesper Service each Sunday evening in Swasey Chapel and conducts study sessions on the meaning of worship. Co-Chairmen, James Boyle and Jeffrey Jones.

2. Deputations Committee—Arranges for teams of Denison students to lead youth groups and worship in Baptist churches throughout Ohio each Sunday. Co-Chairmen, Suzanne Dunaway and David Boothby.

3. Discussion Groups—Provides for informal discussions with faculty members on a wide variety of issues relating to personal philosophy, world affairs, religion, and campus affairs.

4. Intercollegiate Conferences — Conferences at other campuses on religious, national, and international issues.

5. Race Relations—Discussions, speakers and field trips on civil rights. Publicizes student action projects and special conferences on race relations. Chairman, Maria Martin.

D. SOCIAL SERVICE

A tradition of long standing in the Denison community is the service extended by Denison volunteers. Social service commissions participate in volunteer programs daily through community agencies. Coordinators, Nancy Runkle and Robert Johnstone.

1. Blind School—For the girls, Bonnie Bushong and Sigrid Rubenkoenig; for the boys, Robert Mincheff and Bruce Bailey.
2. Boys’ Industrial School—Richard Collister.
4. County Home for the Aged—Jean Vilter and Sheryl Spitzer.
5. Franklin Village—Diane Annala and Daniel Worthington.
6. Juvenile Diagnostic Center—Carol Pollock and Susan Orr.
7. Library Story Hours—Marian Cloke.
8. Mental Hospital—Linnea Pruess and Charles Melville.
9. Newark Children’s Home—Grades 1-3, Lorraine Downs and A. Elizabeth Evans; Grades 4-6, Jane Dickey and Geoffrey Littick.
11. Summer Service Projects—Patricia McLaren.
12. Tutoring—Susan Dickey and James Cosse.

E. PUBLICATIONS

Coordinates DCA’s publicity to the membership and to the campus and helps tie the many program areas together. Coordinator, Thomas Stege.

1. Denisonian—liaison—to be named
2. DCA Newsletter—David Schaffer
3. Outlook—DCA’s journal of ideas, news, and opinions in which the Christian perspective finds expression along with other views in analytical and creative writing by students and faculty. Publicity Chairman, Michael Glaser.

III. SOCIAL GROUPS

A. INTER-FRATERNITY COUNCIL

1. Officers:
   President, John Corcoran, Jr.; Vice President, John Fitzpatrick, Jr.; Secretary, Stephen Purdy.

2. Members (three from each fraternity)
   The President, one junior member, and the faculty adviser of each group, and the Dean of Men (ex-officio).

3. The council is reorganized in May of each year.

4. Meetings: Every alternate Sunday evening.

5. Aim: To cooperate with the administration in promoting mutual understanding and to serve as the guiding body for fraternity action.

6. Duties: To supervise such activities as rushing and interfraternity dances.

7. Campus Social Groups for Men:

BADGE

Sigma Chi,

Founded in 1855; Mu chapter installed in 1868; house on Fraternity Row. President, John McBride; Vice President, George Milbourn; Recording Secretary, Robert T. Young; Corresponding Secretary, Ned Martin; Treasurer, Charles Lawton; Rush Chairmen, Richard Buckley, Robert Maxwell.

Beta Theta Pi,

Founded in 1839; Alpha Eta chapter installed in 1868; house on Fraternity Row. President, Scott Smith; Vice President, Peter Johnson; Secretary, James Holmes; Treasurer, Paul Stonich; Corresponding Secretary, Richard Schomaker; Rush Chairmen, William Heywood and Thomas Kornrumpf.
Phi Gamma Delta,
Founded in 1848; Lambda Deuteron chapter installed in 1885; house on Fraternity Row. President, John Fitzpatrick, Jr.; Vice President and Treasurer, Tuillus Rogers; Recording Secretary, Stephen Burns; Corresponding Secretary, Richard Boyer; Historian, Harrison Niles; Rush Chairman, Robert Howarth.

Kappa Sigma,
Founded in 1899; Gamma Xi chapter installed in 1911; house on East Washington Drive, adjoining Fraternity Row. President, Ted Staalzer; Vice President, William K. Clarkson; Secretary, Calvin Gauss; Treasurer, Robin Ellen; Rush Chairman, James Huggins.

Phi Delta Theta,
Founded in 1848; Ohio Iota chapter installed in 1916; house on Fraternity Row. President, to be elected; Vice President, Peter Gustavson; Secretary, William K. Stephens; Treasurer, Anthony Harris; Rush Chairman, Thomas Stewart and George F. Booth.

American Commons Club,
Mother chapter founded at Denison in 1817; house on College Hill, west of Fraternity Row. President, Stephen Wood; Vice President, John Gist; Recording Secretary, Robert Cope; Treasurer, Charles Groevey; Rush Chairman, Stuart Fishelman.

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Lambda Chi Alpha,
Founded in 1939; Gamma Iota Zeta chapter installed in 1919; house on Fraternity Row. President, John Corcoran, Jr.; Vice President, David Merwin; Secretary, Robert Hoyt; Treasurer, Bruce Colley; Rush Chairman, William Crawford and Anthony Canning.

Sigma Alpha Epsilon,
Founded in 1856; Ohio Mu chapter installed in 1919; house on Fraternity Row. President, Charles Chamberlain; Secretary, John Hunting; Treasurer, Donald Kredel; Rush Chairman, Ronald Barr.

Delta Upsilon,
Founded in 1934; Denison chapter installed in 1949; house on Fraternity Row. President, Michael Clark; Vice President, Douglas Feiske; Secretary, Edward Gleason; Treasurer, William Donahue; Corresponding Secretary, Robert Mincheff; Rush Chairman, David Lindemer.

Alpha Tau Omega,
Founded in 1865; Denison Chapter installed May 17, 1958; houses at 220 West Broadway and 117 North Mulberry St. President, Stephen Purdy; Vice President, William Repke; Secretary, David Evans; Corresponding Secretary, Thomas Dudgeon; Treasurer, Philip Hopkins; Rush Chairman, William Repke.

Association of Unaffiliated Men
The Unaffiliated Men fulfill three general purposes: providing representation in campus government, participation in Intramural sports, and entry into various social service activities. President, Chester Babcock; Vice President, Kenneth Jones; Intramural Manager, Anderson Hopkins.
B. PANHELLENIC COUNCIL
(Officers rotate among the social groups except treasurer, who is elected-at-large.)

1. Officers: President, Ellen Heath; Vice President, Susan Williamson; Secretary, Margaret Padelford; Treasurer, Joyce Burnet; Social Chairman, Linda Klanck; Public Relations, Elizabeth Poling.

2. Members (two from each sorority)
Senior members in advisory capacity only; junior member has voting power.

3. The Council is reorganized in April of each year.

4. Meetings: Twice a month in alternate weeks.

5. Aim: To promote goodwill, cooperation, and integration with other phases of college life.

6. Duties: To supervise rushing and to plan any Panhellenic social function.

7. Campus Social Groups for Women:

BADGE

Chi Omega.
Founded in 1895; Delta Gamma chapter installed in 1928; house on Sorority Circle. President, Mary Lewis Wood; Vice President, Marilyn Preis; Recording Secretary, Elizabeth Hunt; Corresponding Secretary, Nancy Spoke; Treasurer, Molly Wilhelm; Rush Chairman, Mary Lou Chamberlain.

Kappa Alpha Theta.
Founded in 1870; Beta Tau chapter installed in 1929; house on Mulberry Street at Broadway. President, Sharon P. Smith; Vice President, Mary Reed; Recording Secretary, Barbara Miller; Corresponding Secretary, Mary McLaury; Treasurer, Jacinta Schembri; Rush Chairman, Susan Clapper.

Alpha Phi.
Founded in 1872; Beta Kappa chapter installed in 1930; house on Sorority Circle. President, Catherine Yates; Vice Presidents, Brenda Maynard and Maria Martin; Recording Secretary, Barbara Miller; Corresponding Secretary, Margaret Neel; Treasurer, Patricia Davidson; Rush Chairman, Sandra Updegrave.

Alpha Omicron Pi.
Founded in 1897; Alpha Tau chapter installed in 1930; house on Sorority Circle. President, Carolyn Eck; Vice President, Nancy McConachie; Recording Secretary, Wendy Williams; Corresponding Secretary, Barbara Rosbrok; Treasurer, Anne Unverzagt; Rush Chairman, Diane Fry.
Delta Gamma,

Founded in 1873; Beta Zeta chapter installed in 1939; house on Sorority Circle. President, Leilani Latti; Vice Presidents, Meredith Masqueiler and Ellen Smiley; Recording Secretary, Diane Jones; Corresponding Secretary, Sharon Rupp; Treasurer, Rebecca Roeby; Rush Chairmen, Barbara Baldwin and Doris Fargin-ton.

Pi Beta Phi,

Founded in 1867; Ohio Eta chapter installed in 1954; house at 425 College Street. President, Virginia Lidbetter; Vice President, Betty Robison; Recording Secretary, Katherine Reed; Corresponding Secretary, Gretchen Long; Treasurer, Holly Matchett; Rush Chairmen, Ruth Mc- Gregor and Barbara Brown.

Alpha Chi Omega,

Founded in 1885; Delta Xi chapter installed in 1961; house at 122 North Mulberry Street. President, Lorraine Painter; Vice Presidents, Patricia Hudock and Ruth Cusworth; Recording Secretary, Patricia Burns; Treasurer, Susan Doshier; Rush Chairman, Lynne Laws.

Unaffiliated Women

This association functions primarily as a political body to give all unaffiliated women representation in campus government. President, Emily Barnett; Vice President, Sue Burton.

IV. HONORARY SOCIETIES

A. HONOR SOCIETIES RECOGNIZING SCHOLARSHIP

A special convocation giving recognition to scholarship is held in October. Known as the Annual Honors Convocation, it draws public attention to students who have been on the Dean's List for the preceding year and to members of Phi Society. In the Spring the annual Phi Beta Kappa Convocation honors students elected to that organization. The list follows:

1. PHI BETA KAPPA

(Scholarship Honorary)

Founded in 1776; Theta of Ohio chapter installed in 1911.
Qualifications: Elected from upper tenth of senior class; from junior class not more than three.
Membership: (approximately 20).
Tapped by announcement in Convocation in March.
Officers: President, Dr. Lionel G. Crocker; Vice President, Dr. William Preston, Jr.; Secretary-treasurer, Dr. Fred L. Preston; Historian, Dr. Walter T. Secor; Student Member of Executive Committee, Marilyn Preis.

2. PHI SOCIETY

(Scholastic Honorary for Freshmen)

Founded at Denison University in 1926. Qualifications: 112 grade-points in freshman year (or a scholastic average between A and B).
The organization is directed by the Vice President of the Theta of Ohio Chapter of Phi Beta Kappa.
B. GENERAL HONOR, RECOGNITION, AND SERVICE SOCIETIES

The Annual Recognition Service at a convocation in May gives public praise to the students who for their qualities of leadership and service have been elected to membership in the following national and local organizations:

1. Air Honor Society
   (Local Military Honorary)
   Installed in 1954.
   Qualifications: Scholastic achievement, leadership and general campus as well as AFROTC activities.
   Membership: Limited to outstanding cadets.
   Duties: To sponsor annual Military Ball; and to cooperate with May Day Committee in plans for Parade Review.
   Officers: President, Stephen Purdy; Vice President, John B. Adkins; Secretary-treasurer, Julius L. Witzler.

2. Alpha Epsilon Delta
   (Pre-Medical Honor Society)
   Founded in 1926; Ohio Epsilon chapter installed in 1950.
   Qualifications: Three semesters of pre-medical work with general average of 80 per cent with rank in the upper-third of the class, and an average of 80 per cent in the sciences.
   Membership: (active and associate)
   Officers: President, Mark Popil; Vice President, William Diekes; Secretary-treasurer, Nancy Katzen; Social Chairman, Cheryl Winchell.

3. Alpha Kappa Delta
   (Sociology Honorary)
   Founded in 1920; Denison chapter installed in 1964.
   Qualifications: 10 semester hours of sociology with a general scholastic average of B and an average of B in sociology.
   Membership: Tapped in spring.
   Duties: To promote interest in sociology, research in social problems, and activities leading to human welfare.
   Officers: (to be elected)

4. Alpha Phi Omega
   (Boy Scout Service)
   Founded in 1925; Denison chapter installed in 1964.
   Qualifications: Any male student seeking membership must have been or be presently enrolled in the Scouting program as a Cub Scout, Boy Scout, or an Explorer.
   Purpose: To assemble men in the fellowship of the Scout Oath and Law, to develop leadership, to promote friendship, and to provide service to humanity.
   Membership: Open to any male student with good academic standing who fulfills the qualifications.
   Officers: President, Webb Garlinghouse; Vice Presidents, Douglas Austin and Richard Martens; Recording Secretary, David Boothby; Corresponding Secretary, Oatfield Whitney; Treasurer, Geoffrey Golg.

5. Alpha Rho Tau
   (Local Art Honorary)
   Formed in 1958.
   Qualifications: Grade-point average of 3.0 in art courses, at least 12 hours of work in visual art, and expression of interest in the subject by participation in extracurricular art activities.
   Duties: To sponsor art exhibits and promote an interest in art on the campus and in the community.
   Officers: (to be elected)
6. Crossed Keys
(Junior Women's Service Honorary)
Installed in 1926.
Qualifications: Leadership and service in campus activities.
Membership: 10 to 20 tapped in the Spring.
Duties: To do any service it sees fit for the college and to promote campus-wide honor.
Officers: President, Suzanne Senft; Secretary, Nancy Claycombe; Treasurer, Ramona Gibbs; Social Chairman, Suzanne Kerstler.

7. “D” Association
(Local Honorary for Athletes)
Formed in 1909.
Qualifications: Open to athletes who earn a varsity “D” and go through the initiation ceremony. Associate membership—open to a woman who receives a varsity “D” in cheerleading. (See Men’s Athletics: Varsity Sports.)
Duties: To foster athletic interests and to uphold college traditions.
Officers: Co-Presidents, Scott Smith and Richard Moser; Secretary, Parker Waite; Treasurer, Thomas Stege.

8. Dance Club
(Local Service Honorary)
Formed in 1953.
Qualifications: Open by tryout to women and men with interest in dancing.
Duties: To promote interest in the cultural side of modern dance; to give opportunity for instruction outside of regular classes; and to study current trends in modern dancing.
Officers: Co-Presidents, Kelli Wicke and Margaret Maddux; Publicity Chairman, Jennifer Grimes; Costume Mistress, Carmen Hinman.

9. Delta Phi Alpha
(German Language Honorary)
Founded in 1929; installed in 1952.
Qualifications: Twelve semester hours of German with at least 85 per cent average and above-average grades in all other courses, together with a continued interest in the German language and literature.
Membership: (approximately 20).
Officers: President, Margaret Rueggeberg; Vice President, Dean Jollay; Secretary-treasurer, Linda Frizzell.

10. Delta Sigma Rho – Tau Kappa Alpha
(Honor Society in Forensics)
Tau Kappa Alpha founded in 1908, installed in 1924; Delta Sigma Rho founded in 1906, merged with Tau Kappa Alpha in 1963.
Qualifications: Participation in debate and speech activities.
Membership: (Approximately 10) tapping twice a year.
Officers: President, Michael Ahlen; Vice President-secretary, Barbara Ruhe.

11. Denison Chemical Society
(Local Chemistry Honorary)
Formed as departmental club in 1909; became an honorary in 1958.
Qualifications: Four semesters of chemistry with a 3.0 cumulative average in chemistry and a 3.0 cumulative average overall.
Membership: Active and honorary.
Duties: To give recognition to those who show promise in the field of chemistry and to provide the Freshman Chemistry Prize.
Officers: President, Marilyn Preis; Secretary-treasurer, David Drake; Activities Chairman, Katherine Reed.
12. **Eta Sigma Phi**  
(Classical Language Honorary)  
Founded in 1924; installed in 1926.  
Qualifications: One semester of either Latin or Greek (college) with a grade of B or better.  
Membership: Unlimited (approximately 10). Elected during the first part of the second semester.  
Duties: To further the spirit of cooperation and goodwill among members of the classical department, to stimulate interest in the study of the classics, and to increase their knowledge of the art and literature of ancient Greece and Rome.  
Officers: President, Virginia Lidbetter; Vice President, John Klein; Secretary, Patricia Baird; Treasurer, Jane Pearson.

13. **Franco-Calliopean Society**  
(Local Creative Writing Honorary)  
Calliopean Society formed in 1836; Franklin Literary Society formed in 1843 (both inactive 1919-26). Merged in 1926.  
Qualifications: Outstanding interest and ability in creative writing.  
Membership: Tapped in Spring and Autumn.  
Duties: To meet for discussion of literary topics.  
Officers: President, John Hunting; Vice President, Robert Kay; Secretary, Kathryn Knapp; Treasurer, Elizabeth Biggert.

14. **History Honor Society**  
(Local Honor Society)  
Founded in 1921; was Theta Chapter of Phi Alpha Theta in 1928-38 and 1953-63 (inactive 1938-53).  
Qualifications: Twelve semester hours of history with no grades below a B; scholarship average of B in all other courses.  
Duties: To meet for discussion.  
Officers: President, Charles Chamberlain; Vice President, Peter Gustavson; Secretary-treasurer, Margaret Padelford; Social Chairman, Tullis Rogers.

15. **Kappa Delta Pi**  
(Honorary Society in Education)  
Founded in 1909; Eta Pi chapter installed in 1953.  
Qualifications: Junior standing with six hours in education completed or in progress; senior standing with 12 hours in education completed or in progress; scholarship average above the upper quartile point of the institution.  
Membership: Active membership for students; associate memberships for faculty.  
Purpose: To encourage high professional, intellectual, and personal standards, and to recognize outstanding contributions to education.  
Officers: President, Kathryn Smith; Vice President, Sally Martin; Secretary-treasurer, Margaret Colvin; Historian, Lorraine Painter.

16. **Lambda Mu**  
(Local Women's Music Honorary)  
Formed in 1950; Name changed in 1957.  
Qualifications: Grade average of 2.8 and outstanding interest and participation in musical activities.  
Duties: To usher at the Granville Festival Association concerts and to sponsor a tea for music students.  
Officers: President, Lula Vaia; Vice President, Margaret Everett; Secretary, Linda Bass; Treasurer, Paula Daines.

17. **Masquers**  
(Local Theatre Arts Honorary)  
Formed in 1915.  
Qualifications: Chosen from ranks of University Players with 500 hours of participation in theatrical activities, at least 25 hours being backstage.  
Membership: (approximately 12 tapped in the Spring).  
Duties: To discuss all phases of the theatre, and to sponsor social events.  
Officers: Co- Presidents, Geoffrey Fishburn and Barbara Eberhardt.
18. **Mortar Board**  
(Senior Women's Leadership Honorary)  
Founded in 1918; installed in 1936.  
**Qualifications:** Leadership, service, and scholarship (.3 above all-college average).  
**Membership:** (approximately 12 tapped in the Spring).  
**Duties:** To promote high standards and render service.  
**Officers:** President, Marilyn Preis; Vice President, Katharine Treat; Secretary, Cathleen Barno; Treasurer, Sally Deibel; Historian, Susan Vodrey; Social Chairman, Carol Heacock.

19. **Mu Sigma**  
(Local Service Music Honorary for Men)  
Formed in 1953.  
**Qualifications:** High ability and interest in music; outstanding and continued participation in musical activities.  
**Duties:** To sponsor interfraternity song contest and to furnish music for special occasions.  
**Officers:** (to be elected)

20. **Omicron Delta Kappa**  
(Upperclass Men's Leadership Honorary)  
Founded in 1914; Denison chapter installed in 1933.  
**Qualifications:** Scholarship and campus leadership.  
**Membership:** (unlimited but elective with tapping in the Spring).  
**Duties:** To promote campus morale.  
**Officers:** President, Peter Gustavson; Vice President, John Corcoran, Jr.

21. **Pi Delta Epsilon**  
(College Journalistic Honorary)  
Founded in 1909; installed in 1928.  
**Qualifications:** Leadership and service in campus publications.  
**Membership:** Tapping in the Spring.  
**Officers:** President, Philip Hopkins; Vice President, Diane Fry; Secretary, Susan Delano; Treasurer, Frank Wellman; Historian, Richard Carson.

22. **Pi Delta Phi**  
(French Language Honorary)  
Founded in 1906; Alpha Delta chapter installed in 1949.  
**Qualifications:** B average in French and a cumulative average of at least B minus in all subjects.  
**Members:** French Club that is open to all students.  
**Officers:** President, Kathryn Smith; Vice President, Ruth Leonard; Secretary, Patricia Burns; Treasurer, Susan Hutchins; Social Chairman, Valerie Tunstall.

23. **Pi Mu Epsilon**  
(Mathematics Honorary)  
Founded in 1914; Iota chapter installed in 1933.  
**Qualifications:** Members must have completed two years of mathematics, including calculus; have a 3.0 average in the subject and be in the upper-half of their class in grade-point averages.  
**Duties:** To promote activities designed to further the mathematical and scholarly development of its members.  
**Membership:** Members may be elected once a year.  
**Officers:** President, Kathleen Schwarz; Vice President, Mansoor Waljee; Secretary-treasurer, Charles Burch.
24. **Pi Sigma Alpha**  
(Political Science Honorary)  
Founded in 1920; Alpha Nu chapter installed in 1947.  
Qualifications: Minimum of nine hours in government with no grade lower than B. Must be enrolled in a government course at time of tapping. Cumulative over-all grade-point must be 2.75 with average of over-all grade-point and government grade-point equal to a 3.0.  
Duties: To stimulate productive scholarship and intelligent interest in the subject of government and to continue to sponsor monthly series of Government Honors dinners.  
Membership: Members are elected in both the Fall and Spring.  
**Officers:** President, Richard Carson; Vice President, Carol Heacock; Secretary-treasurer, Marcia Jaquith.

25. **Psi Chi**  
(Honorary in Psychology)  
Founded in 1929; installed in 1946.  
Qualifications: Members must be registered for, or have completed, 15 hours of psychology and have at least a 3.0 average in the subject.  
Membership: Members may be elected twice a year.  
Duties: To advance the science of psychology and to encourage, stimulate, and maintain scholarship of members in all academic fields and particularly in psychology through lectures and discussions on related subjects.  
**Officers:** President, Paul Pottinger; Secretary-treasurer, Patricia King.

26. **Rho Beta Chi**  
(Local Radio Broadcasting Honorary)  
Formed in 1949.  
Membership: Based on ability and interest in the field of radio as shown through service on the campus radio station WDUB.  
**Officers:** President, Lewis Cook; Vice President, Deborah Jones; Secretary, Anderson Hopkins; Treasurer, John Laycock; Social Chairman, Nancy Warren and William Twyman.

27. **Sigma Delta Pi**  
(Honorary Society in Spanish)  
Founded in 1919; Phi chapter installed in 1931.  
Qualifications for active membership: Third-year course in literature (at least B average) and interest in Spanish history and geography.  
Membership: (about 40 including some associate members).  
Duties: To sponsor a table once a week for Spanish conversation in a college dining room.  
**Officers:** President, Maree Lee Lacy; Vice President, Linda Pike; Secretary-treasurer, Mary Lou Chamberlain; Publicity Chairmen, Geoffrey Barnes and Julianne Burton.

28. **University Players**  
(Local Theatre Arts Service Honorary)  
Formed in 1938.  
Qualifications: 100 hours of participation in theatrical activities, including 25 hours back-stage and work on two theatrical productions.  
Membership: (About 40)  
**Officers:** President, John Kuhner; Vice President, Donald Stickler; Secretary, Elizabeth Swanson; Treasurer, Jean Montgomery; Social Chairman, Barbara Eberhardt.

V. **SPECIAL INTEREST GROUPS**

A. **American Chemical Society—Student Affiliate Chapter**  
(formed in 1958)  
For those students who are chemistry majors to afford students the opportunity to become acquainted with professional chemistry, to secure experience in preparing and presenting technical material before a chemical audience, and to foster professional spirit and pride in chemistry among members.  
**Officers:** President, Linda Mueller; Vice Presidents, Judith Barrett and Constance Barsky; and Secretary-treasurer, David Schaffer.
B. DENISON BIOLOGICAL SOCIETY (formed in 1958)
For all students who express an interest in the natural sciences. Field trips, lectures, and other special events are sponsored by the society.
Officers: President, Lynne Laws; Secretary-treasurer, Chester Babcock.

C. FRENCH CLUB
Interest in French conversation is only qualification for membership of 30. Programs are based on French customs, songs, and games. (See Honoraries—Pi Delta Phi.)
Officer: President, Kathryn Smith.

D. C. L. HERRICK GEOLOGICAL SOCIETY (formed in 1907)
For geology and geography majors interested in developing a better understanding of their science. Field trips and lectures by members form the basis of this organization.
Officer: President, John Spang.

E. MATH CLUB
For students interested in discussing the applications of mathematics.
Officers: President, Nancy Grosick; Vice President, David Graff; Secretary, Lynda Lantz; Treasurer, Thomas McChesney.

F. PSYCHOLOGY CLUB
For all students interested in a program of current issues pertinent to the field of psychology. The program is based on a series of visiting speakers supplemented with educational films vitally concerned with all areas of psychology. Discussion is often an integral part of the program. The club offers acquaintance with the various schools of psychological thought that are not offered by the curriculum at Denison.
Officers: President, Robert Roggow; Vice President, Kristin Evans; Secretary, Patricia Hudock; Treasurer, Thomas Kornrumpf.

G. SIGMA XI CLUB—Student Affiliates
For junior and senior science majors who have high academic records, are participating in original investigation of a scientific nature, and have plans for the future which indicate a continued interest in research. Student affiliate membership is a privilege, and student affiliates are elected by the Denison Sigma Xi Club as non-voting members entitled to participate in its program.

H. SOCIOLOGY CLUB (formed in 1959)
For students interested in examining and discussing phenomena of sociological interest. Visiting lecturers, field trips, and student research are sponsored by the club. Membership is open to all interested students and faculty.
Officers: Chairman, Carolyn Eck; Vice Chairman, Sharon Rupp; Secretary, Mary Reed; Treasurer, Barbara McRae.

I. SPEECH CLUB (Organized in 1950)
For students interested in Public Speaking, meetings are held with professional men concerned with the field of speech. Engagements for students to speak in the Licking County area are arranged through the Speakers' Bureau of the club.
Officers: President, Robert B. Young; Secretary, Gayle Wood.

J. SYNCHRONIZED SWIMMING CLUB (formed in 1961)
For students interested in synchronized swimming and water show performance. Membership is open to all students, women and men. A synchronized swimming show is given in the spring of the year and repeated the following fall for Dad's Day.
Officers: Co-presidents, Jean Osmond and Susan Brady.

K. YOUNG REPUBLICAN CLUB
Organized in 1960 to help the Republican cause in that year's presidential campaign. Since that time it has grown to a membership of over 100 students. Mem-
Qualifications for a “D” vary with each sport. Any player who places first or second in an Ohio Athletic Conference tournament may be awarded a letter upon the recommendation of his coach, and in unusual cases the playing requirement may be waived upon recommendation of the coach.

   For a “D” the athlete must participate in at least one-half of the playing halves and be recommended by the coach.

VI. MEN’S ATHLETICS

A. VARSITY SPORTS

Dr. Roy Seils, Director

Qualifications for a “D” vary with each sport. Any player who places first or second in an Ohio Athletic Conference tournament may be awarded a letter upon the recommendation of his coach, and in unusual cases the playing requirement may be waived upon recommendation of the coach.

The first-year award for lettermen is the varsity “D” letter, and the second-year award is a varsity letter jacket. The player will receive a “D” man’s tie bar for the third-year award, unless he is a senior. “D” blankets will be awarded to seniors who have lettered three or four years in one sport. All lettermen are presented with a certificate in their senior year, and before graduation the “D” Association gives each member a gold key as a parting gift.

1. Baseball (begun in 1870)—Coach George E. Hill.
   For a “D” the athlete must participate in one-half the number of innings for the season and be recommended by the coach. A pitcher must play in one-fourth of the innings and a catcher in one-third.
   Captain: Stanley Kondracki.

   For a “D” the athlete must participate in at least one-half of the playing halves and be recommended by the coach.
   Captain: to be elected.

3. Cross-Country (1963—reinstated as a Varsity Sport)
   —Coach David A. Gibbons.
   For a “D” the athlete must place among the first five men for Denison in two-thirds of the dual meets; must finish ahead of the fifth man for the opposition in one-third of the meets, and must be recommended by the coach.
   Captain: Charles Campbell.

   For a “D” the athlete must participate in at least one-half of the playing quarters and be recommended by the coach.
   Captain: Scott Smith.

5. Golf (begun in 1932)—Coach (to be named).
   For a “D” the athlete must participate in one-half of the matches and be recommended by the coach.
   Captain: Byron Morgan.

   For a “D” the requirement is the same as for football.
   Co-Captains: Charles O’Connell and Peter Johnson.

   For a “D” the requirement is the same as for football.
   Co-Captains: Peter Gustavson and Richard Moser.

8. Swimming (begun in 1963)
   —Coach Theodore Barclay, who is also manager of the Gregory Swimming Pool.
   Co-Captains: Thomas Bannon and James Lake.

   For a “D” the athlete must participate in three-quarters of the matches and be recommended by the coach.
   Captain: Frank Krohn.

    For a “D” an athlete must average three points per meet and must be recommended by the coach.
    Co-Captains: John McBride and Evan Patterson.

    For a “D” the athlete must participate in one-half of the meets and be recommended by the coach.
    Captain: Daniel Tuttle.
C. **Society of Arts and Letters**
This organization of faculty members interested in literature or art arranges for stated meetings open to the public.
*Time of Meeting:* Selected Tuesdays at 7 p.m.
*Officers:* President, Dr. James W. Grimes; Vice President, Dr. Kenneth B. Marshall; Secretary-treasurer, Dr. Maylon H. Hepp.

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B. **Intramural Sports**—Lynn M. Doherty
1. **Intramural Trophies**—Three intramural rotating trophies are awarded. They are the Team Sports Trophy, the Individual Sports Trophy, and the Sid Jenkins All-Sports Trophy.
2. **Scoring**—Scoring plans for intramural activities are found in the Constitution of the Department of Intramural Athletics of Denison University.

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VII. **Cultural Organizations**
A. **Granville Festival Association**
Concerts by professional musicians are incorporated into the Convocation series.
*Time of Meeting:* Usually two programs each semester at 8:15 p.m.
*Officers:* President, Mrs. Sallie Jones Sexton; Business Manager, Carl A. Frazier.

B. **Denison Scientific Association**
Organized in 1887, this society meets bi-weekly throughout the academic year. The programs, open to the public, deal with progress in the field of science. The *Journal of the Scientific Laboratories*, which is the official publication of the association, contains papers of outstanding quality prepared by students and faculty members.
*Time of Meeting:* Second and fourth Tuesdays at 7 p.m.
*Officers:* President, Dr. John B. Brown; Vice President, Dr. Gail R. Norris; Secretary-treasurer, Dr. Robert R. Haubrich; Managing Editor of the *Journal of the Scientific Laboratories*, Dr. Irvin S. Wolf.

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C. **Society of Arts and Letters**
This organization of faculty members interested in literature or art arranges for stated meetings open to the public.
*Time of Meeting:* Selected Tuesdays at 7 p.m.
*Officers:* President, Dr. James W. Grimes; Vice President, Dr. Kenneth B. Marshall; Secretary-treasurer, Dr. Maylon H. Hepp.
D. Faculty Men's Club

Membership consists of men of the faculty and administrative staff, Granville ministers, Executive Secretary of the Ohio Baptist Convention, and the Superintendent of Schools.

Officers: President, Dr. Donald G. Tritt; Vice President, Dr. William A. Hoffman, Jr.; Secretary-treasurer, Dale S. Googins.

E. Sigma Xi Club

Membership consists of faculty and administrative staff and local residents who have been elected and initiated by a Sigma Xi chapter. The club was organized at Denison in 1956 to promote an interest in science on the campus.

Officers: President, Dr. Robert A. Roberts; Vice President, Mrs. Charles Cohen; Secretary-treasurer, Dr. Charles E. Graham.

IX. Theatre Activities

A. University Theatre—Four productions directed by members of the Department of Theatre Arts or by seniors majoring in the department are presented each year. Tryouts are open to any student.

B. Summer Theatre—Nine or ten productions are presented by a permanent stock company during the summer months. Admission to the company is by application.

X. The Society of the Alumni

(Founded in 1846)

Officers: President, Robert C. Alexander '35, Dayton; First Vice President, Frank Loehnert, Jr., '47, Columbus; Second Vice President, Robert D. Lane '47, Columbus; Recording Secretary, Miss Ruth M. Wheeler '39, Columbus; Executive Secretary, Mrs. C. L. Stephens, Granville. Mailing Address: P.O. Box 29, Granville, OH 43023.
PREAMBLE

The Board of Trustees has final authority in all matters pertaining to the government of Denison University. Responsibility regarding student life has been delegated to the faculty, which in turn has delegated certain of these responsibilities to the Student Senate, subject to continued supervision by the faculty. This distribution has created the three areas of faculty, student, and joint jurisdiction in campus government.

The faculty sphere is delineated by the Faculty Regulations, and the student area by the Student Government Constitution. Between these two lies the sphere of joint action which illustrates the Denison concept of community government. In this area, problems of common concern are resolved by Student-Faculty Council, composed of the seven members of the Faculty Executive Committee, the seven members of the Student Executive Committee, and a member-at-large from the Student Senate. The Council's power is merely one of recommendation to the faculty and Student Senate. Adoption of a proposal by the latter two bodies signifies a decision in the joint area.

Being committed to the concept of community government at Denison, both students and faculty plan to increase the emphasis on the area of joint jurisdiction.

CONSTITUTION OF STUDENT GOVERNMENT OF THE DENISON CAMPUS GOVERNMENT ASSOCIATION

ARTICLE I. NAME

The name of this organization shall be the Student Government of the Denison Campus Government Association (SG-DCGA).

ARTICLE II. PURPOSE

The purpose of this Student Government shall be to insure an increasing degree of self-government for the students of Denison University, and to provide for cooperation with the faculty and administration in the functioning of the Denison Campus Government Association.
4. Meetings
The Senate shall meet at least twice a month during the academic year. A quorum shall consist of two-thirds of the membership in order to conduct a meeting.

5. Referendum
In order for the student body to overrule a decision of the Senate, 20 per cent of the student body must petition. The subsequent vote of the student body will require a simple majority of those voting for approval.

6. Initiative
In order to initiate legislation, the student body must present to the Senate a petition containing the proposal, endorsed by 20 per cent of the student body. If the Senate defeats the petition, a simple majority of the student body may overrule the Senate.

7. Senate Organization
   a. The Senate shall make its own rules and elect subsidiary officers.
   b. The Senate shall have a Women's Council to deal with women's affairs, composed of a president, a vice president of administrative affairs, a vice president of judicial affairs, and the president of each women's residence unit. The president and vice president of administrative affairs shall be elected in the manner of the executive officers of DCGA as provided in the Constitution IV, B, 2, except that they shall be elected by the women only.
   c. The Senate shall have a Panhellenic Council to deal with sorority affairs composed of equal representation from each sorority.
   d. The Senate shall have an Inter-Fraternity Council to deal with fraternity affairs composed of equal representation from each fraternity.

8. Agreements and Recommendations
All executive agreements and Student-Faculty Council recommendations must be received and may be approved by the Senate by a majority vote of those voting.

B. EXECUTIVE DEPARTMENT
1. Officers
   The executive power of the Denison Campus Government Association shall be vested in the Co-Presidents and the Co-Vice Presidents elected by the student body.

2. Nominations and Elections
   a. A nominating committee composed of the incumbent Co-Presidents of DCGA and one senior representative from each recognized social group shall prepare a list of candidates of both sexes and of junior standing.
   b. The nominating committee shall have the list of candidates published not later than the second Friday after the committee has been chosen.
   c. For a week following the initial publication of the list of nominees, any student of junior standing may petition for nomination and shall be added if 150 valid signatures are obtained. No student will be permitted to sign more than two petitions.
   d. On the second Monday following the initial publication of the list of nominees, all candidates shall be presented to the student body at a regular convocation and on the Monday following the presentation of candidates, an election will be held.
   e. The man and woman receiving the highest number of votes shall be Co-Presidents of DCGA and the man and woman receiving the second highest number of votes shall be Co-Vice Presidents. (Highest number of votes shall be determined by the procedure defined in the Bylaws.)
   f. The incumbent executive officers shall regulate all other matters of election procedure and shall supervise the voting and counting of ballots.

3. Duties
   a. Each Co-President shall preside at the meetings of the Senate for one semester.
   b. The Co-Presidents may call special sessions of the Senate.
   c. The executive officers of DCGA shall make nominations for personnel of administration committees to the Senate. Further nominations may be made from the floor by the Senate.
The judicial power of the student government of the Denison Campus Government Association shall be vested in Men's Judicial Council and Women's Judicial Council.

2. Membership
a. The Men's Judicial Council shall be composed of the vice presidents of each fraternity, one senior or junior man from each other recognized social group, one freshman representative who shall be the president of a dormitory House Council and who shall vote only in cases in which the defendant is a freshman man, and a chairman elected at-large by men students.
b. The Women's Judicial Council shall be composed of one senior or junior woman from each sorority and each other recognized social group, the President of Women's Council in a non-voting capacity, and a chairman elected at-large by women students.
c. The unaffiliated men and women may elect an unaffiliated representative to their respective Judicial Councils.

3. Duties
It shall be the duty of each Judicial Council to try all offenders brought before it and to impose a suitable penalty.

4. Jurisdiction
a. All other councils, insofar as they function in a judicial capacity, shall be subsidiary to the appropriate Judicial Council. Judicial decisions of any subsidiary council may be appealed to the appropriate Judicial Council.
b. The Councils shall have original jurisdiction over all cases arising outside the jurisdiction of the various residence hall house councils and over cases involving the constitutionality of Senate legislation.
c. In cases of constitutionality, both Councils shall meet in joint session to hear the case and by a simple majority vote may render invalid any action contrary to this Constitution.

5. Election of Chairmen
a. The Chairman of Women's Judicial Council who shall serve as vice president of judicial affairs of Women's Council shall be elected by the women students at the same time as DCGA elections. The manner of nomination and election will follow the procedure stated in the Bylaws of Women's Council IV, 3.
b. The Chairman of Men's Judicial Council shall be elected in the same manner as the executive officers of DCGA as provided in Article IV, B, 2, except that he shall be elected by the men only.

ARTICLE V. FINANCES

1. Financial Duties of the Controller's Office
a. The Cashier of Denison University shall collect a student activity fee from each Denison student at the beginning of each semester.
b. The Cashier of Denison University shall act as a banker for DCGA and all subsidiary student organizations except recognized social groups.
c. The Assistant to the Controller of Denison University shall audit or cause to be audited the books of each organization, except recognized social groups, during Christmas and summer vacations.

2. Financial Duties of the Senate
a. The Senate shall be responsible for the distribution of student funds and for the proper accounting of the same. It shall have general responsibility for financial policies and transactions of all student organizations receiving funds from DCGA.
b. The Senate shall elect a Treasurer not already a member of the Senate.
c. The Senate shall elect from its own membership a standing committee to deal with financial matters. The Treasurer shall serve as chairman of this Finance Committee. The Committee shall prepare and submit a budget which shall be adopted by the Senate
not later than three weeks preceding the last day of classes in the spring semester. All appropriations shall be subject to review during the first four weeks following the beginning of classes in the fall semester. The committee shall review all requests for money from Senate Funds outside the budget during the year and submit recommendations to the Senate prior to its approval of such requests.

d. The Senate shall pass on financial reports of student organizations as collected and presented by the Treasurer once a semester.

e. The Senate shall administer the funds allotted to it in the general budget. For this purpose it shall adopt a budget and report transactions in the same manner as do the organizations.

f. The budget must be given campus-wide publication prior to its consideration by the Senate for final approval.

g. The budget shall be calculated for the entire year. The amount of cash that the organization shall have on hand as of July 31 shall be turned over to the DCGA reserve fund as prescribed in the Bylaws.

h. Withdrawal of funds from the reserve fund may be granted only after a three-fourths majority vote of those senators present at the first meeting after the proposal to withdraw has been made.

i. Loans may be granted from the reserve fund to student organizations under such terms as the Senate in consultation with the auditor may require.

j. Projects underwritten by the Senate shall not at any time exceed the amount of the reserve fund.

k. In the event that any student responsible for handling student funds is suspected of incompetence or irregularity, it shall be the duty of the Senate to investigate, and if the evidence is sufficient, to require a hearing before the appropriate Judicial Council.

ARTICLE VI. AMENDMENTS

1. Methods
   a. The articles of this Constitution may be amended only as follows: An amendment originating in the Senate shall require a two-thirds vote of the Sen-

ARTICLE VII. VALIDITY OF CONSTITUTION

The enactment of this Constitution shall make null and void all previous Constitutions of DCGA.

BYLAWS OF THE DENISON CAMPUS GOVERNMENT ASSOCIATION

ARTICLE I. PURPOSE AND METHOD

Section i. Purpose
   A. The purpose of these Bylaws is to provide a specific and efficient outline of procedure and basic organization in keeping with the general provisions of the Constitution.

   B. The outline of the Bylaws is to be supplemented in areas of general policy by a Code of Policy consisting of major motions passed by a simple majority of the Senate.

Section ii. Method
   A. All bylaws must be passed by a two-thirds vote of those in attendance at Senate, a quorum being present.

   B. Notice of the fact that a bylaw is to be considered at a Senate meeting must be given prior to the meeting at which such consideration takes place.

   C. Bylaws may be amended, suspended, or rescinded by the same procedure as outlined for their passage in parts A and B of this section.
ARTICLE II. LEGISLATIVE
Section i. Composition of Senate
A. The Senate shall be composed of one freshman and two upperclassmen, one of whom shall be designated as senior senator, from each recognized social organization. Three voting representatives will be elected from the unaffiliated men and three voting representatives from the unaffiliated women.
B. In case that pledging is not held until after the second Senate meeting, the freshmen would be represented from their residence halls in the proportion of one representative for each $\frac{25}{2}$ students or fraction thereof.

ARTICLE III. ADMINISTRATIVE
Section i. Secretary
A. This person shall be appointed by the DCGA Senate. The function of this person shall be to record the proceedings of the Senate and to prepare an agenda consisting of proposals presented at least 48 hours in advance of the meeting in question. The Secretary shall have a staff called the Secretariat.

Section ii. Secretariat
A. There shall be a staff of secretaries appointed by the Senate whose function it shall be to duplicate the proceedings of the Senate, to distribute them to all Senate members, to assist in the administrative details of the DCGA office, and to be available for assistance to any of the Senate's committees.

ARTICLE IV. EXECUTIVE
Section i. Nominations
A. The nominating committee shall prepare a list of candidates of not more than six and not less than three men and not more than six and not less than two women of junior standing for the office of Co-President. Not more than three and not less than two men and not less than three pairs of women to run as teams shall be nominated for Men's Judicial Council and Women's Council offices, respectively.

Section ii. Elections
A. A modified Hare system of preferential voting shall be used in the DCGA elections. The ballot is the preferential ballot. It shall contain the names of all candidates for the Co-presidency separated from all candidates for Judicial and Women's councils. The voter marks in order of preference just as many choices as he wishes.
1. Quota necessary for elections:
   a. Co-Presidents and Co-Vice Presidents of DCGA and Women's Council — one vote more than $\frac{1}{3}$ of total votes cast (hence if 1,200 votes are cast, 1 plus $\frac{1}{2}$ of 1,200 or 401).
   b. Judicial Chairman — one vote more than $\frac{1}{2}$ of the total votes cast (hence if 600 votes are cast, 1 plus $\frac{1}{2}$ of 600 or 301).
2. Method of tallying: The election officials shall first sort out all the ballots according to first choices. If a candidate is found to have more votes than is required by the quota, the particular candidate (or candidates) will be declared elected to office. If necessary (if the second officer has not received the necessary quota) the surplus ballots in excess of the quota are distributed in proper mathematical ratio to the second-choice candidates marked thereon.
   a. After all surpluses have been distributed, the candidate with the lowest vote is eliminated. His ballots are then distributed according to the next indicated choice, to the remaining candidate in the field. The process of eliminating the candidate with the lowest vote and transferring his ballots to continuing candidates is repeated until the two officers are elected.
   b. In order to determine the relative position of the two executive officers, every ballot shall be reappraised. The candidate receiving a majority of preference by means of ranking ahead of his opponent shall be declared Co-President.

Section iii. Filling a Vacancy
A. When a vacancy occurs in one of the presidential positions, the Vice President shall be declared President.
B. When the vice presidencies or judicial offices become vacant they will be filled in the following manner:
1. For one week following the vacancy, the Senate should accept petitions, which require 150 signatures. Any student of class standing equal to the other executive officers is eligible for nomination.

2. At the end of that time, the Senate shall call a special election to fill the position for the remainder of the unexpired term.

Section iv. Duties of Executive Officers
A. Co-Presidents
1. Each Co-President shall preside at the meetings of the Senate during one semester.
2. The Co-Presidents shall call any special meetings of the Senate.
3. In cases where it is impossible to call a meeting of the Senate or the Executive Council, the Co-Presidents shall be individually responsible for representing the student body in emergency decisions, which shall be subject to review by the Senate.
4. The Co-President not presiding shall vote in case of a tie.

B. Co-Vice Presidents
1. The Co-Vice Presidents shall be responsible for supervising the mechanics of voting and counting of ballots for the election of the candidates of the campus government.
2. The Co-Vice Presidents shall cooperate with the chairman for special events such as Homecoming, Dad's Day, and Mother's Day.
3. The Co-Vice Presidents shall automatically become members of the New Student Orientation Committee and shall have full responsibility for the orientation of new students to Denison's campus activities.
4. The Co-Vice Presidents shall serve as coordinators for student and student-faculty committees.

C. Executive Council
1. Recommend to Senate the personnel of all Senate committees. The appointment of these committees shall depend upon a majority vote of Senate.

Section v. Recall
A. Executive Officers
1. If the student body wishes to recall any of the six elected officers, it must file a petition, signatures totaling at least 20 per cent of the student body. After at least four days, the matter shall be voted on, and a recall will be made effective by an affirmative vote of a simple majority of those voting. This vote will take place following a Convocation.

2. For the Senate to recall any executive officer, a majority of the Senate members must petition, after which the matter must be referred to the student body. Recall will then become active if the majority of the student body desires it.

B. Senate Members
1. If any social or independent group wishes to recall its representative, the decision, reason, and process of recall are left to the discretion of the fraternity, sorority, or independent group.

2. The Senate or Executive Council may recommend to specific social or independent groups that their senators be recalled, but final decision is left to the individual groups.

ARTICLE V. MEN'S JUDICIAL COUNCIL
Section i. Membership
A. There shall be an elected alternate from each fraternity and each other recognized social group, who will sit in the place of his representative when he cannot attend a meeting of the council. This man must be from the sophomore, junior, or senior class.

Section ii. Officers
A. The Chairman of the Council shall be a senior man, elected in the manner stipulated in the Constitution (IV, C, 5, b.). Along with the Secretary of the Council, the Chairman shall have the responsibility of calling meetings. He shall have the duty of ascertaining the valid members of the Council, and instructing them as to their responsibilities, and con-
Section iv. Removal from Office

A. All persons on committees and boards of control who have been approved by the Senate may be removed from their position by the following procedure:

1. If a person is incapable or disinterested, his name may be referred to the Judicial Council by a member of the committee (or Board), the Executive Council, or Senate.
2. The Judicial Council, jointly, shall review the case and find all evidence.
3. The Judicial Council shall make recommendations to the Senate and any action shall be subject to a majority vote by the Senate.

B. Court Attorney

Each year the Council shall elect a senior man to the position of Court Attorney. His duties shall be to gather information on major cases for both the prosecution and the defense. He shall not be considered a member of the Council.

Section iii. Methods of Procedure

A. Any member of the Denison Community may request a hearing by the Men's Judicial Council. Such requests must be made in writing and must be addressed to the Chairman of the Council and the Council Secretary. Such requests must include the nature of the business desired to be conducted. If there is a charge to be made against an individual or individuals, his name or their names must be clearly cited, the charge must be thoroughly explained, and any such charge as is made must be within the jurisdiction of the Council as explained herein. No request will be recognized unless it is properly signed, and the signer is a member of the Denison Community, which means any student, any faculty member, any staff member of Denison, or resident of Granville, Ohio.

B. Any male member of the Denison University student body summoned to appear before the Council shall do so or be guilty of contempt of the Council and of the DCGA and he shall be subject to trial in absentia for both the original charge and the charge of contempt, without plea, unless previously excused by the Chairman of Men's Judicial Council.

C. The hearings of the Council are closed, unless otherwise designated by the Chairman and the Council.

D. Witnesses and evidence shall be admitted only on consent of the Chairman and the Council. Statements and questions shall be directed to the Chairman. The members of the Council may ask such questions as they deem appropriate to the point in question. In order to speak, a member must gain recognition from the chair.

E. Further regulations shall be at the discretion of the Council so long as they shall in no way alter the letter or spirit of the Constitution and Bylaws of DCGA.

Section iv. Removal from Office

A. All persons on committees and boards of control who have been approved by the Senate may be removed from their position by the following procedure:

1. If a person is incapable or disinterested, his name may be referred to the Judicial Council by a member of the committee (or Board), the Executive Council, or Senate.
2. The Judicial councils, jointly, shall review the case and find all evidence.
3. The Judicial Council shall make recommendations to the Senate and any action shall be subject to a majority vote by the Senate.

ARTICLE VI. FINANCE

Section i. Financial Committee (See Constitution V, 2, c and Bylaws X, 1, A.)

Section ii. Reserve Fund

A. The surplus of all organizations receiving funds from DCGA, unless otherwise designated, shall revert to the general reserve fund of DCGA.

B. Three and one-fourth (3.25) per cent of the DCGA budget shall be allocated to the Reserve Fund each year as a provision for contingencies. Another designated amount may be set aside for capital outlay.

C. The Reserve Fund is to be used to meet financial expense of contingencies which may arise during the year and for capital outlay which is not of a regularly recurring nature.

D. The minimum amount in the DCGA Reserve Fund must be at least 15 per cent of the current DCGA operating budget at the time of the final passage of the budget.
Section iii. Solicitations
A. All campus-wide solicitations for money, except Bonds of Friendship, must have prior consent of the Senate.

ARTICLE VII. CLASS COUNCILLORS

Section i. Purpose
A. Freshman, Sophomore, and Junior classes each shall have a Class Council of four members (two men and two women).

1. Each council may choose one of its members to serve as chairman.

B. The Senior class shall elect a President, a Vice President, a Secretary, a Treasurer, and Co-Social Chairman.

Section ii. Composition
A. Freshman, Sophomore, and Junior classes each shall have a Class Council of four members (two men and two women).

1. Each council may choose one of its members to serve as chairman.

B. The Senior class shall elect a President, a Vice President, a Secretary, a Treasurer, and Co-Social Chairman.

C. For the Freshman class the time shall be the first week after mid-term grades are issued.

D. Voting for Senior class officers shall be by secret ballot with every person voting for one candidate in each office. The candidate for each office obtaining the highest vote shall be declared elected.

Section v. Duties
A. The Class Councils and the Senior class officers as a group shall be responsible for encouraging the development of leadership techniques and ability by taking charge of Freshman Cabinet and establishing a leadership program.

B. Each Class Council shall elect one of its number to serve on the All-College Social Committee. The Senior class shall have co-chairmen.

C. The Class Councils and the Senior class officers shall provide the leadership in organizing class-sponsored all-college events and class meetings.

1. The Senior class officers shall be responsible for Homecoming.

2. The Junior Council shall be responsible for the Junior Prom.

3. The Sophomore Council shall be responsible for May Day.

D. The retiring Class Councils and the Senior Class officers shall meet with the incoming Class Councils and Senior Class officers to explain their duties and shall submit a written report of their activities and other beneficial information after their respective elections.

ARTICLE VIII. WOMEN'S COUNCIL

Section i. Definition
A. Women's Council is the legislative body, whose duty is to provide the rules and policies which apply only to women; and are consistent with the standards and regulations concerning student life set forth in the D-Book.

Section ii. Composition
A. Women's Council shall be composed of the President of each women's residence hall, the President and Vice President of administrative affairs of Women's Council, the Chairman of Women's Judicial
Council, and IAWS Coordinator.

B. The Dean of Women shall act in an advisory capacity on both Women's Council and the executive committee of Women's Council.

Section iii. Jurisdiction

A. Women's Council shall have jurisdiction of legislation in all things concerning the women students only.

B. This jurisdiction shall be subordinate to the jurisdiction of the DCGA Senate, in cases of conflict between them on policies which concern both men and women. Women's Council legislation shall not be considered subordinate in cases of conflict with DCGA legislation concerning women students only.

ARTICLE IX. HONOR SOCIETIES

Section i. Definition

An honor society, as defined at Denison University, shall be an organization which awards esteem and recognition for merit. Membership shall be highly selective and based upon the fulfillment of certain specified qualifications deemed necessary and proper for membership required for affiliation with the Association of College Honor Societies.

Section ii. Relation to Student Activity Fees

A. Honor Societies shall be excluded from participation in the DCGA dispersion of student funds. However, those honor societies which annually schedule, promote, and carry forth events and activities of general import in which the entire student body, faculty, staff, and/or alumni may participate and/or attend shall be included in the DCGA budget and entitled to a portion of the student activity fees. Those honor societies which may be included in the DCGA budget are herein designated:

1. Dance Club—This honor society shall be included if—and only if—it plans, organizes, and presents a dance recital.

B. Each above designated honor society shall receive an allotment from the student activity fees for the express purpose of financing its activities and events in which the entire student body, faculty, staff, and/or alumni may participate and/or attend. They shall not receive funds to finance events in which only their members may participate.

C. It shall be the duty of the treasurer (or manager) of each honor society which is assigned a portion of the student activity fees to prepare a budget showing the proposed receipts and expenditures for its honor society for the ensuing year. This budget shall be audited and submitted to the treasurer of DCGA.

D. An honor society which desires to initiate, organize, and conduct an activity in which the entire student body, faculty, staff, and/or alumni may participate, may submit a petition to the Senate Finance Committee for recommendation by the Senate Finance Committee, the Senate shall then determine whether or not the honor society in question shall receive student funds, and, if so, the definite amount it shall receive.

ARTICLE X. COMMITTEES AND APPOINTMENTS

Section i. Senate Standing Committees

A. Finance Committee: This committee shall be composed of two men and two women of the Senate plus a fifth senator who shall serve as assistant to the Senate Treasurer and be called the Assistant Treasurer.

There shall also be one voting member elected in the fall from the freshman class.

This committee, chaired by the Senate Treasurer, shall perform such duties as are set forth in the Constitution (V, 2, c).

B. Rules Committee: The purpose of this committee shall be to act as a body for the empirical study of the existing composition of the Senate and the entire DCGA. Further, the committee shall act as a group to codify all rules and regulations of the Senate and to study such problems as the Senate shall pass to them for consideration, and to offer recommendations to the Senate regarding these problems.
The responsibility of DCGA Senate for reviewing and approval of the procedure for staff elections of *Denisonian*, *Adytum*, and WDUB shall be vested in Rules Committee. Objections to the committee decision may be brought up on the floor of Senate. The Rules Committee shall also serve as a body to consider the expansion of the Senate and student responsibility to areas as yet untouched. The Rules Committee shall be composed of seven student members, one of whom, a member of the Senate, shall be the chairman. There shall also be one voting member elected in the fall from the freshman class. The Co-Presidents of DCGA shall be considered *ex officio* members of this committee.

C. Social Committee: This committee shall be the planning committee for all-college social functions. It shall strive to create a beneficial social atmosphere and to stimulate college spirit. It shall also be responsible for the organization and execution of its plans. The Committee shall be composed of 10 representatives-at-large chosen by Senate from any of the classes. There shall also be a member from the Freshman Class Council, appointed after the council is elected. There shall also be one voting member elected in the fall from the freshman class. The social co-chairmen of the senior class shall be considered *ex officio* members of this committee.

D. Auto Committee: This committee shall study the auto situation on campus and propose recommendations to the Senate as to auto policy, rules and regulations, and expenditures from the Auto Committee Fund. This fund shall consist of the registration fund of the student auto owners along with the fines paid to the Auto Committee or to Men’s Judicial Council by violators of auto regulations. This committee shall be empowered to grant all auto registrations and shall have original jurisdiction in all appeals for auto violations, major and minor. All receipts of Auto Court shall be placed in the funds of the University which shall use these funds for the enforcement of Auto Court rules and regulations and other expenditures which might come within the jurisdiction of Auto Court. The committee shall be composed of one male representative from each fraternity and the independent group. These persons shall be the junior representatives to the Inter-Fraternity Council. There shall also be two women members, one senior and one junior, to be chosen as Women’s Council sees fit. The Chairman and a Treasurer shall be appointed by the DCGA Senate.

1. Each year the committee shall elect any junior or senior man to the position of Court Attorney. His duties will be to investigate and gather facts on major violation cases for both the prosecution and defense. He shall not be considered a member of the committee.

E. Booster Committee: The purpose of this committee shall be to act as a body to initiate and promote spirit and interest for all-college events, especially athletics. This body shall stimulate a closer relationship within the student body. It shall be responsible for the organization and execution of all its plans. The committee shall be composed of Co-Chairmen elected by the Senate and a committee to be recommended to Senate by the DCGA Executive committee and the Co-Chairmen for approval. The Co-Vice Presidents of DCGA, the Cheerleaders, and the Co-Presidents of the “D” Association shall be *ex officio* members of this committee.

F. Union Student Advisory Committee: This committee shall have the duty of advising and discussing with the union staff and the administration of the college the problems and policies concerning the College Union. Twelve students, three from each class, shall serve on this committee. In the spring, Senate shall elect three members from the freshman class to serve terms of three years. Each year the committee shall elect a chairman from its membership who shall be responsible to Senate and the Executive Officers.
Section ii. Individual Appointments

A. Activities' Committee Chairman: This person shall be appointed by the DCGA Senate and shall serve as the chairman of the Student-Faculty Committee on Activities. He shall also be responsible for keeping up-to-date a calendar of campus events as they appear on the official college calendar.

B. Public Relations: This appointment shall be filled by either a chairman or co-chairman, depending on the discretion of the DCGA Senate, and the appointment shall also be made by the Senate. The function of this person shall be to provide publicity for DCGA, and to attempt to strengthen the ties between DCGA and the village of Granville.

Section iii. Student-Faculty Committees

A. Activities' Committee: This committee, composed of the Deans of Students, Activities' Coordinator, three faculty members appointed by the President of Denison, and the all-college Social Co-Chairmen, the president of the Panhellenic and Inter-Fraternity Councils, and the DCGA Activities' Chairman, shall set up a skeleton calendar of activities for each semester so that the major events will not conflict.

B. Inter-College Community Council: This committee shall be composed of four faculty members, and four students appointed by the DCGA Senate. It shall be concerned with the Interracial and Foreign Student Exchange programs, shall seek to eliminate the problems connected with these programs, and to sponsor programs designed to aid the foreign or exchange student on the Denison campus.

C. Committee on Academic Affairs: This committee shall be a dual committee.

1. One representative from each housing unit appointed by the respective housing unit shall comprise this committee whose purpose is to act as a sounding board for student complaints about academic matters and to make valid recommendations to the individual, department, or administration. In addition three faculty members shall be on the committee. This committee shall screen the complaints and send those which it feels have sufficient merit to a smaller committee. There shall be a student chairman of this larger committee elected by Senate with the power to call meetings of this committee and whose duty it will be to see that the complaints after being screened in the larger committee are channeled effectively to the smaller committee. This chairman shall also be one of the three students serving on the smaller committee.

2. The smaller committee shall be composed of three faculty members and three student members chosen by the larger committee from its membership. It shall be the function of this committee to review the complaints passed on to it by the larger committee, in addition to any which they themselves wish to consider, and to make valid recommendations to the administration of the college.

D. Student Orientation Committee: This committee shall be composed of the Dean of Men, the Dean of Women, four faculty members, the co-vice presidents of DCGA, and two student members elected in DCGA Senate in the late fall; the retiring two student members will remain on the committee until spring in advisory positions, and will be responsible for evaluating the orientation program carried out in their term of office. The committee shall be responsible for planning the orientation program at Denison.

E. Convocation Committee: This committee shall have the duty of planning the weekly convocations held in Swasey Chapel. It shall be composed of six students elected by DCGA Senate, and six faculty members.

F. In all committees which are listed as Student-Faculty Committees the student representation shall have equal voting powers with the Faculty.

Section iv. Faculty Committees

A. The Senate shall appoint six students who shall compose a Student-Faculty Affairs Cabinet. The
cabinet shall elect a chairman from its members. Each member shall represent two of the six Faculty Committees listed below and shall act in an advisory capacity wherein policy is concerned.

1. Admissions: The Admissions Committee shall assist the Director of Admissions in determining the procedures for admission of new students, correspondence, selection of applications, etc.

2. Curriculum: This committee shall consider matters of educational policy, recommendations of new courses, and changes in graduation requirements, etc.

3. Library: This committee shall assist the Librarian and her staff in the future development and greater usefulness of the Library funds.

4. Scholarship and Student Employment: This committee shall recommend the allocations of funds for student aid and act upon applications for student employment.

5. Student Health: This committee shall work for the improvement of student health and student health habits.

6. Varsity Athletics: This committee shall arrange schedules and administer the Varsity Athletic program.

ARTICLE XI. NEW BUSINESS
Section I. Methods
A. All items of new business must be presented to the Secretary of Senate in written form at least 48 hours prior to the Senate meeting in question. Proposals shall be discussed in Senate in the order in which they are presented to the Secretary. Amended proposals which have been reviewed by the Senate need not be submitted a second time to the Secretary.

CONSTITUTION OF THE WOMEN'S COUNCIL
ARTICLE I. NAME
The governing body under DCGA which is pertinent to women's needs and regulations shall be called the Women's Council of Denison University.

ARTICLE II. OBJECT AND DUTIES
1. The object of this organization is to maintain, promote, and extend the best interests of women students, and serve the welfare of the majority.

2. The ultimate aim shall be the integration into a meaningful program of educational, social, and out-of-class activities in which women students are concerned in order to encourage attitudes and habits of effective citizenship.

3. It shall be the duty of the Women's Council to deal with all matters of concern primarily to the Denison University women students.

4. Women's Council is the legislative body for women students, has a leadership training program, interprets rules, establishes residence hall policies and provides for an interchange of ideas, is a member of the Inter-collegiate Association of Women Students.

5. Women's Council shall formulate, maintain, and promote standards of conduct consistent with the policies and regulations for student life as stated in the D Book.

ARTICLE III. MEMBERSHIP
1. Women's Council shall be composed of the co-presidents of each women's residence unit, the president and vice presidents of Women's Council, the secretariat, the treasurer, the Intercollegiate Association of Women Students' coordinator, the chairmen of the Dining Hall and the Cultural committees.

2. The Dean of Women shall act in an advisory capacity on both Women's Council and the executive committee of Women's Council. The Assistant Deans of Women and the vice president of Denison Campus Government Association shall attend Women's Council as ex-officio members.

3. Voting members shall be the co-presidents of each residence hall and the vice presidents of Women's Council. The president may vote if she wishes.

ARTICLE IV. OFFICERS, ELECTIONS, AND DUTIES
1. Candidates for the Women's Council offices of president and vice president shall submit applications in pairs to Women's Council. Elections shall be conducted accord-
The chairman of Women's Judicial Council shall be a. The duties of the house councils shall be to consider all questions pertinent to the college experience of the group, including maintenance problems of the hall, planning social activities within the hall, and making rules necessary for coordinated living conditions.

b. The house council shall also be the central judicial body of the dormitory, and shall consider all cases brought to its attention.

c. All house council meetings, except judicial proceedings, shall be held in open session.

2. The standing committees of Women's Council shall be the Dining Hall Committee, the IAWS Committee, and the Cultural Committee.

a. The Dining Hall committee shall be composed of a chairman, the directors of the dining hall and representatives from each women's residence unit. The Assistant Dean of Women serve as ex-officio members. The Head Waiter is welcome at all meetings.

b. The IAWS Committee shall be composed of an IAWS coordinator and an assistant elected by Women's Council.

c. The Cultural Committee shall be composed of two cultural chairmen elected by Women's Council and a representative from each upperclass residence and from each of the six units of Crawford Hall.

ARTICLE V. MEETINGS

1. The Women's Council shall meet at least twice a month during the academic year. A quorum shall consist of two-thirds of the membership. Additional meetings may be called as they are needed.

ARTICLE VI. COMMITTEES

1. The House Council of each women's residence unit shall be composed of the Co-Presidents, and floor representatives. (In freshman residence units a president, vice-
"DENISON MARCHING SONG"

March! March! March! On down the field
Until the victory's won,
Our valiant men are always loyal,
And we will always sing to Denison.
Our hearts, our souls, with one accord,
Will back you in the fray;
And we will sing to old Denison
And we will win the day.

Chorus:
(3 Cheers)

So let us cheer, cheer for Denison,
And then our spirit we will show.
For everyone will cheer to help our men
Go crashing through the foe.
Come let us fight, fight, with all our might;
Hurrah for the Red and White,
Cheer, cheer for old D. U.
Three cheers for old Denison.

To her we'll all be true,
To her we'll sing our praises loyal
And everyone will fight for dear old D. U.
O, come, come, come, we've got to win,
Then everyone can say:
"Oh, come and sing to old Denison,
For we have won the day."

Music by H. R. Arnold, '17.
Words by G. R. Lang, '18.
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